
2017 Fall(2nd Round)

Graduate School of Water Resources Admissions Guide



2017 Fall Graduate School of Water Resources Admissions Guide



The Graduate School of Water Resources, Sungkyunkwan University was founded in 2013 for the purpose of cultivating talents in the field of water resources to cope with the rapid growth of world water industry. The Graduate School of Water Resources, being operated with the financial support of the Korean Government, aims to build a new model of education in the field of water resources and cultivate professionals with global competitiveness.

Applications for our graduate programs for **Fall 2017** are available. We welcome applications from all qualified candidates who hold a bachelor's degree in various fields, such as Civil Engineering, Environmental Engineering, Chemistry, Mechanical Engineering, Material Science, Agricultural Engineering, etc. The Graduate School of Water Resources offers Masters programs, Doctoral programs, and Master/Doctoral integrated programs. If your objective is to become a member of the professional water resources' community, the Graduate School of Water Resources program is designed to provide both intellectual breadth and specialized practical training needed to meet your goal. Detailed information on admission procedures for the **Fall semester 2017** is shown below. All degree candidates should submit their applications online.

1. Admissions Requirements

A. Degree (Applicants must meet one of the conditions below)

- (1) Master / Combined Master & Doctorate course applicants
 - ① Those who have earned a Bachelor's degree
 - ② Those who are expected to earn a Bachelor's degree until August 2017
- (2) Doctoral course applicants
 - ① Those who have earned a Master's degree
 - ② Those who are expected to earn a Master's degree until August 2017

B. Nationality (Applicants must meet one of the conditions below)

- (1) Those who have foreign citizenship and who have parents that also do
- (2) Applicants with foreign citizenship and have completed entire education courses (elementary, junior high, high school, and university) outside of Korea
- (3) Applicants who are citizens of Korea and have completed entire education courses (elementary, junior high, high school, and university) outside of Korea
- (4) Applicants who are new settlers from North Korea



C. Academic Requirements

Applicants with high academic achievement from their previous universities

D. Language Requirements

- (1) Applicants who have earned TOPIK level 3 or above.
- (2) Applicants who have earned TOEFL 550, CBT 210, iBT 80, IELTS 5.5, TEPS 550 or above.
- (3) Applicants who meet one of the conditions below.
 - ① Applicants who are native English speakers
 - ② Applicants who have completed their higher education in English
 - ③ Applicants whose major is Korean Language in foreign universities
 - ④ Applicants who have obtained a degree in Korean education courses
- (4) Applicants who are approved by the departments which they have applied for their language ability.

※ Applicants must meet one condition from above. Principle is to meet one condition from 1, 2, or 3, if not, students are also eligible if they meet conditions 4 or 5

※ **Students admitted by submitting proof of English proficiency should satisfy minimum requirement of Korean language ability before graduation.**

- Applicants must submit at least one of the documents below :

- ① TOPIK level 1 (or above)
- ② Certificate of completion of Korean Course in university affiliated language institute (level 1 above)
- ③ Korean Proficiency Test Result issued by Sungkyunkwan Language Institute(SLI)
- ④ Document that prove completion of Korean Language Course (more than 120 hours)

- Free Korean Language course for graduate school students will be provided by SLI.

※ Acceptable Range of Korean Language Course : All On-line, Off-line Korean Courses which are conducted by central/local governments, Institutions, NGOs.

2. Required Documents

[Mandatory Required Documents]

- (1) **Application form** - **must be written in Korean or English, please use your English name as written in your passport**
- (2) **Self-Introduction & Study plan** - **must be written in Korean or English**
 - There is no designated form for self-introduction, study plan.
 - Please write down the information of the professor who has recommended you(Name/University/Contact number/E-mail address).



(3) **Letter of consent** for degree verification & **Letter of request** for degree verification

- **must be written in English only**

- Please submit after filling in and signing all of the underlined blanks which are marked as "♣"
- PhD applicants should submit each two documents : Master degree's, Bachelor degree's.

(4) **Nationality Confirmation Documents**

All applicants must submit 1) and 2), but 3) is optional

1) **Color Copy of passport (applicant, parents)**

A. Applicants'(compulsory) and parents'(optional).

B. If applicant's parents don't have passport, it can be replaced with copies of local ID card

2) **Family relationship certificate or Family registry certificate**

e.g.) U.S.A: Birth certificate, Japan: Certified copy of Family Register

* Documents issued within 6 months at the time of submission

* Renunciation of Korean citizenship documents for foreign-born Koreans

* In case of divorce or death of parents, applicant must submit proof of document

3) **Copy of applicant's foreigner registration ID card Issued by Korean Immigration Office**

(Only for Applicants who are residing in Korea)

(5) **Official language Test score (Korean or English)**

* Refer to p.1 for details

※ Test scores must be within the valid period.

1) Official result of TOEFL iBT, IELTS

2) "Certificate of English Proficiency" signed by dean of the major he/she applied for.

3) Proof of document for one of the conditions below

: Applicants who are native English speakers OR who have completed their higher education in English

(6) **Official undergraduate school(expected) graduation certificate / Graduate school(expected) graduation certificate**

(MUST) **Apostille certificates or confirmation from the consul at Korean Embassy**

- Applicants for Master degree

(1) Official undergraduate school (expected) graduation certificate

- Applicants for Ph. D. Degree

(1) Official undergraduate school (expected) graduation certificate

(2) Official graduate school (expected) graduation certificate (Master's)

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- Student who have graduated from overseas universities should submit the **Apostille certificates**, and student graduating from countries without the Apostille Agreement (including China) must obtain **confirmation from the consul at Korean Embassy located at the country of graduated universities**.

※ Attestation should be done within **one year** at the point of submission

※ **Only for those applicants who have graduated from universities in China**

A. Verification Report of a Chinese Higher Education Qualification Certificate

B. Credentials Report

① Applicants have to select and submit one of the above two documents (A or B).

※ If not, applicants are considered disqualified.

② Refer to the website below.

▶ 中國高等教育學歷查詢報告 (<http://www.chsi.com.cn>) or 證報告(<http://www.cdgcd.edu.cn>)

※ If there is a "中國高等教育學歷查詢報告", the "報告編號" must be written below the certificate.

③ You can see a sample of the document on the website below:

▶ <http://admission-global.skku.edu/> > Forms & Downloads > Example of verification report (Only for students who graduated from a university in china).

④ Transcripts and Certificates from Chinese universities MUST be accompanied by verification from the China Academic Degree & Graduate Education Development Center.

⑤ Refer to the webpage <http://www.chsi.com.cn> for an example of the verification report.

(7) **Official undergraduate school transcript / Graduate school transcript**

(MUST) **Apostille certificates or confirmation from the consul at Korean Embassy**

- Applicants for Master degree

(1) Transcript of undergraduate school's all grades

- Applicants for Ph. D. Degree

(1) Transcript of undergraduate school's all grades

(2) Transcript of graduate school's all grades (Master's)

- Applicants for a doctorate course need to submit both undergraduate and graduate school documents

- Applicants who transferred must submit previous university's transcripts

- If applicants are currently enrolled in an undergraduate or graduate course (have not graduated yet), they must submit an official document that indicates their expected date of graduation as well as the required graduation certificate by Fri, August 26, 2016.

- Student who have graduated from overseas universities should submit the **Apostille certificates**, and student graduating from countries without the Apostille Agreement



(including China) must obtain **confirmation from the consul** at **Korean Embassy** located at the country of graduated universities.

- Attestation should be done within one year at the point of submission
- If an applicant's transcript does not include information on GPA, marks or score percentile; It is required to submit an official document issued by the applicant's alma mater describing the university's evaluation system as well as the applicant's academic achievement.

(8) Certificate of Korean Government Scholarship Program (KGSP): In case an applicant is supported by NIIED (National Institute for International Education)

[Additional Required Documents]

(1) Applicants who expect to get a graduation certificate

- ① Graduation Certificate
- ② Undergraduate school transcript that includes grades from the second semester of senior year (Master's degree Applicants)/ 4 semesters of Graduate school transcript (Doctor's degree Applicants)
- ③ If applicants are currently enrolled in an undergraduate or graduate course(have not graduated yet), they must submit the required graduation certificate by Fri, August 25th, 2017.
(Please indicate your application number, major, and program for graduate school at the bottom of application documents)
※ In cases of late submission, the applicants are considered disqualified.

(2) Applicants who have completed entire education courses (elementary, junior high, high school and university) outside of Korea: Graduation certificate and transcript for elementary, junior high, high school, and university

- ※ All applicants must submit **Apostille certificate** or **confirmation from the consul** at Korean Embassy for entire education courses' graduation certificate and transcript.

[How to submit the required documents ?]

- (1) **Visit acceptance:** Submit required documents with the application fee to the office of Graduate School of Water Resources.
- (2) **Post acceptance:** Send required documents with the application fee by mail.

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[Address]

Graduate School Office of Water Resources, Engineering Building2, Sungkyunkwan University,
2066, Seobu-ro, Jangan-gu, Suwon, South Korea (Postal code: 16419)

- ※ All application documents must be original.
- ※ All documents in foreign language other than English or Korean must be accompanied by a notarized English or Korean translation.
- ※ None of the submitted records and documents are returnable.

[Important Notes]

- (1) All documents should be original. In case of submitting photocopied documents, applicants MUST have the copies notarized or apostilled or bring in the original to SKKU Office of International Student Services and get official confirmation.
- (2) Documents not in Korean or English must be accompanied by a notarized Korean or English translation.
- (3) Write your name and application number on the bottom right corner of every document.
- (4) SKKU may request the submission of additional documents as needed.
- (5) All documents submitted to Office of International Student Services will not be returned

3. Application Procedure

Application submission

[Tue, June 20, 2017, 10:00 ~ Mon, July 3, 17:00]

- ◎ Application method -
Using the downloaded application form + Submit documents by post or in person
 - Application form download: <http://admission-global.skku.edu/> > Forms & Downloads
- ◎ Application fee : ₩100,000 or \$100
 - Payment method for those applicants who apply by post or in person: Please send a postal money order when sending the documents or make a payment when submitting documents in person
- ◎ Address : Graduate School of Water Resources, Engineering Building 2, Sungkyunkwan University, 2066, Seobu-ro, Jangan-gu, Suwon, South Korea (Postal code: 16419)



Document Screening
[Tue, July 11, 2017]





Admissions Decision [Wed, July 19, 2017] & Enrollment [Thurs, July 20, 2017 ~ Wed, July 26, 2017]

- ◎ Announcement of Acceptance: <http://admission-global.skku.edu/>
 - The candidate's name and application number are needed.
 - Detailed information (name of candidate, application number, etc.) will be posted on the above website (notice menu).
- ◎ Tuition bill: Print out from <http://admission-global.skku.edu/>
- ◎ Enrollment: Wire tuition fee to each applicant's virtual bank account or pay the tuition fee at any Woori bank branch in person.
 - ※ Applicants can check for their own bank account number on the tuition bill.
 - ※ The exact same amount of money on the tuition bill needs to be wired.
 - ※ Successful applicants must pay a tuition fee during the period of enrollment.
 - ※ Successful applicants on a full scholarship also have to pay ₩0 at the bank during the period of enrollment even if the tuition bill shows ₩0



Issuance of Certificate of Admission [Thurs, July 20, 2017 ~ Wed, July 26, 2017]

※ Certificate of Admission will only be issued after the registration process has been completed

- ◎ All successful applicants should get a 'Certificate of Admission', regardless of having a visa.
- ◎ Certificate of Admission will only be issued after submitting all of the necessary documents.

4. Application Periods

A. Timetable

CATEGORY	ITINERARY	REMARK
Application Submission	Tue, June 20, 2017. 10:00 ~ Mon, July 3, 2017. 17:00	Select one among 1), 2) 1) by Visit 2) by Post
Documents Submission		Submit documents to Graduate School Office of Water Resources
Document Screening	Tue, July 11, 2017	
Admissions Decision	Wed, July 19, 2017	http://admission-global.skku.edu
Enrollment	Thurs, July 20, 2017 ~ Wed, July 26, 2017, 16:00	Account number for Paying tuition is stated on the bill. (http://admission-global.skku.edu/)
Issuance of Certificate of Admission	Thurs, July 20, 2017 ~ Wed, July 26, 2017, 16:00	



5. Application fee

- A. Application fee : ₩100,000 or \$100
 - B. Visit acceptance : Pay in cash at the Graduate School Office of Water Resources with required documents
 - C. Post acceptance :
 - 1) Send cash with envelope
 - 2) U.S. dollar money order with required documents.
(money order certificate must be original)
※ Money order recipient: Sungkyunkwan university
 - 3) Western Union
 - First, mail to sky171@skku.edu to get **recipient information**.
 - Second, mail to sky171@skku.edu with sender name, Country, Amount, MTCN
 - Applicants should pay the fee of Western Union.
- ※ After completing application and payment, no change, no cancellation, no refund is possible, except for the cases when the recruitment is canceled by the SKKU.

6. Financial Support

Graduate school of Water Resources offers a variety of benefits to students. Especially, scholarship is granted to 100% of enrolled students, and many ongoing research projects, which are funded by government, industry and research institutes, provide students with research assistantship for living expenses to encourage students to study hard, without any financial concerns to distract them.

7. Application Guidelines

1. Application period

- A. In case of inadequate documents, applicant will be excluded from final evaluation. And If the information mentioned in the documents and submitted documents are proved to be false, acceptance will automatically be canceled (during the period of attendance as well / no refund on tuition).
- B. In case of cancellation after registration, you need to visit Admissions office with your ID card to apply for the refund of tuition **by Tuesday August 8, 2017. 16:00** (Full refund on tuition). If you withdraw your admission after the semester has started, tuition will be refunded according to



the refund policy of our university. ※ Admission fee is non-refundable

- C. For students who have graduated from foreign universities: The university you've graduated from must be a officially approved higher education institute by national governments. In case of any problems or reasons for disqualification, admission will be cancelled.
- D. For students who have graduated from foreign universities, you need to check whether your university is listed on the "List of Universities of the World" provided by IAU(International Association of Universities) under UNESCO. If your attended university is not on the list or English name of the university is named differently, you need to submit certificate issued by the Embassy to prove that the university is accredited by the government.
※ <http://www.whed.net/home.php> for List of Universities of the World
- E. You need to submit the original copy of official language proficiency test score. Submitting the copy is possible after confirming to Admissions office.

2. After Admissions Decision

- A. For students who have graduated from foreign universities, you need to actively cooperate when asked to make inquiries for your graduate universities even after your entrance. In case of noncooperation, you will be regarded as disqualified and therefore your admittance will be canceled.
- B. If you are currently enrolled in an undergraduate or graduate course(have not graduated yet), you should submit an official document that indicates your expected date of graduation and must submit required graduation certificate until **Fri, Aug 25, 2017. If you do not submit the graduation certificate by deadline, your admittance will be canceled in some cases.**
※ Write down Name/Identification number/Program/Major on the top-right corner of the transcript.
- C. **All successful applicants should get a 'Certificate of admission'**, regardless of having visa. Certificate of admission will only be issued after submitting all necessary documents.

8. Apostille and Embassy

1. International school graduation certificate and transcript certificate

Student who have graduated from overseas universities should submit the Apostille certificates with original certificates. Student graduating from countries without the Apostille Agreement (including China) must obtain confirmation from the consul at Korean Embassy located at the country of graduated universities and submit confirmation with original certificates.

2. Apostille certification

A. Apostille confirmation Authority

- Ministry of Foreign Affairs Apostille desk: 02-2100-7600
- Ministry of Justice Apostille desk: 02-720-8027

B. Apostille Member countries (2016.04.27)

Area	Member Countries
Asia	Republic of Korea, Mongolia, Brunei, Hong Kong, Macao, Japan, India, Israel, Turkey, Kyrgyzstan, Kazakhstan, Uzbekistan, Oman
Europe	Britain, France, Germany, the Netherlands, Norway, Italy, Albania, Austria, Belarus, Belgium, Bulgaria, Denmark, Bosnia and Herzegovina, Croatia, Cyprus, Czech Republic, Finland, Estonia, Georgia, Greece, Hungary, Ireland, Iceland, Latvia, Armenia, Lithuania, Luxembourg, Malta, Monaco, Poland, Portugal, Russia, Romania, Serbia, Slovakia, Slovenia, Spain, Sweden, Switzerland, The Former Yugoslav Republic of Macedonia, Ukraine, Andorra, Moldova, Azerbaijan, Liechtenstein, San Marino
America	United States, Mexico, Peru, Dominican Republic, Argentina, Panama, Suriname, Venezuela, Antigua Bar byuda, Bahamas, Barbados, Belize, Brazil, Durras, Colo Columbia, Dominica, Ecuador, El Salvador, Grenada, St. Vincent, Trinidad and Tobago, Saint Lucia, Saint Kitts and Nevis, Uruguay, Costa Rica, Paraguay, Chile
Africa	South Africa, Mauritius, Morocco, Cape Verde, Sao Tome and Principe, Botswana, Lesotho, Liberia, Namibia, Swaziland, Malawi
Oceania	New Zealand, Australia, Fiji, Maurizio Islands, Marshall Islands, Samoa, Cook Islands, tungga, Seychelles Islands, Niue

9. Contacts

- Graduate School of Water Resources (Tel: 82-31-299-4785)
- Prof K. S. Jun (Tel: 82-31-290-7515, E-mail: ksjun@skku.edu)
- Prof. Am Jang (Tel: 82-31-290-7526, E-mail: amjang@skku.edu)

[2017 Fall-2nd] Application form - SKKU Graduate school

2017 학년도 후기 외국인특별전형 (※: This symbol means 'Don't put')				수험번호(Applicant NO.)		※		
성명(Name)	Korean							
	English							(Surname)
지원학과(Major that applicant wants to study at SKKU)		(Put the exact major name in SKKU - Refer to the admission guide)						
과정 (Master/Doctor/Master&Doctor)								
입학구분(New student or Transfer)								
생년월일(Date of birth)		(Day)	(Month)	(Year)	사 진 (Photo) (4Cm×5Cm)			
국적(Nationality)								
공인어학능력시험 점수 - TOPIK (Official Language Test Results)				공인어학능력시험 점수 - English (Official Language Test Results)				(Test)
여권번호(Passport NO.)					외국인등록번호(Foreign NO.) (Put only if you have)			
이메일(E-mail)					휴대폰번호(Cellular phone NO.) (Put only if you have)			
성균관대내의 추천교수(Recommendation Pf. in SKKU) 성명(Name) 및 연락처(Phone NO./E-mail) - 있을 경우에만 기재(Put only if you have)								
학 력	학 사(Bachelor)	Name of University (Official English Name)						
		Major		Grade Point Average (GPA)	(out of)		/	
		Date of admission	(Day/Month/Year)	Date of graduation	(Day/Month/Year)			
	석 사(Master)	Name of University (Official English Name)						
		Major		Grade Point Average (GPA)	(out of)		/	
		Date of admission	(Day/Month/Year)	Date of graduation	(Day/Month/Year)			
	박 사(Doctor)	Name of University (Official English Name)						
		Major		Grade Point Average (GPA)	(out of)		/	
		Date of admission	(Day/Month/Year)	Date of graduation	(Day/Month/Year)			
	父 국적 (Nationality of father)				母 국적 (Nationality of mother)			
	제 출 서 류	1. 학업계획서	※	7. 학력조회위원회	※	수입증지 ※		
		2. 자기소개서	※	8. 학력조회동의서	※			
3. 학사 졸업(예정)증명서		※	9. 고등교육학력사순보고서	※				
4. 학사 성적증명서		※	10. 어학능력증명서(한국어/영어)	※				
5. 석사 졸업(예정)증명서		※	11. Family relations certificate	※				
6. 석사 성적 증명서		※	12. Copy of passport	※				
서류제출일		※		전산입력일		※		

Self-Introduction

자 기 소 개 서(한글 or 영문)

Fall(2nd) - 2017

지원학과 Applying Major		성 명 Name	
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Study Plan

학업계획서

Fall(2nd) - 2017

Type of Application 구 분	First Year() Transfer() 신입학 편입학	Applying degree 과 정	Master() Doctorate() Master&Doctorate() 석사 박사 석. 박사통합
Applying Major 지원학과		Name 성 명	

※ Describe your study plan according to headings below.(1page each)(in Korean or English)

입학후의 학업에 대한 계획을 다음 항목별로 기술하십시오.(각 1매) (한글 또는 영어로 작성하십시오)

1. Personal academic orientation

2. Reason of application and personal goal(s)

3. Future study plan(s)

4. other(s)

Study Plan

학업계획서

Fall(2nd) - 2017

Study Plan

학업계획서

Fall(2nd) - 2017

Fall(2nd) - 2017

LETTER OF CONSENT(학력조회동의서)



SUNGKYUNKWAN UNIVERSITY

Office of International Student Services
25-2, Sungkyunkwan-ro, Jongno-gu, Seoul, Korea

NO	
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Tel: +82-2-760-0026
Fax: +82-2-760-0030
<http://www.skku.edu>

To whom it may concern:

This letter is to confirm that I attended (♣Name of school _____).

I have applied to Sungkyunkwan University in Seoul, Korea for the ♣2017 academic year and have agreed to allow Sungkyunkwan University to officially request my academic records from the schools I previously attended.

In this regard, I would like to request your full assistance when the University Admissions Office contact you regarding verification of enrollment and transcripts.

Enrolled Name: ♣ _____

Student ID Number: ♣ _____

Date of birth: ♣ _____

Date of admission (transfer): ♣ _____

Date of graduation (withdrawal): ♣ _____

Sincerely yours,

♣ _____

Signature

♣(month) _____ - (day) _____ - (year)2017

Date

※일자 표기(Example)

(월) _____ - (일) _____ - (년) 2017

(월:Month) (일:Day) (년:Year)

※Applicants should write on the lines marked by ♣

Fall(2nd) - 2017

LETTER OF REQUEST(학력조회뢰서)



SUNGKYUNKWAN UNIVERSITY

Office of International Student Services
25-2, Sungkyunkwan-ro, Jongno-gu, Seoul, Korea

Tel: +82-2-760-0026

Fax: +82-2-760-0030

<http://www.skku.edu>

NO

Date: . . . (dd/mm/yyyy)

Name of School:

Address of School:

Zip code:

School Phone Num:

Fax:

School or staff E-mail:

Student Name:

Student ID Number:

Subject: Requesting Student Information

Dear Sir or madam,

The above applicant has submitted educational documents issued by your institution to our university. We ask you to verify the accuracy and authenticity of the enclosed documents. We need your confirmation about his/her graduation, major field, and the date of Graduation. Please complete below and return this document to our office. You can respond via fax or mail.

Thank you for your cooperation. We look forward to hearing from you soon.

Sincerely,

Vice President of Admissions _____

Questions to verify student information _____

Student's name: _____

Degree: _____

Major: _____

Date conferred: _____

Name of institution: _____

Signature of University Official _____