2018 Spring(1st round)

Graduate School Admission Guide





2018 Spring Graduate School Admission Guide

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1 Application Periods

A. Timetable

Step	Date & Time	Remarks
Application Submission	Wed, Sept. 27, 2017, 10:00 ~ Wed, Oct. 18, 2017, 17:00	After Online application, all applicant must submit documents to International Student Services Office by visiting or by post. **(Submission through E-mail is unacceptable)**
Documents Submission		
Interview	Sat, November 4, 2017	※ Not all majors require an interview. (refer to P.11 ~ P.15)
Acceptance Notification	Thu, Nov. 16, 2017	http://admission-global.skku.edu
Registration	Thu, Feb. 1, 2018 ~ Wed, Feb. 7, 2018, 16:00	Account number for paying tuition is stated on the bill. (http://admission-global.skku.edu/) Schedule may possibly be changed later. Check further notice on the homepage.
Issuance of Certificate of Admission	Mon, Feb 5, 2018 ~ Fri, Feb. 9, 2018	Schedule may possibly be changed later. Check further notice on the homepage.

※ Application documents by post must be **arrived** within Oct. 18, 2017, 17:00.

B. Interview /Test (Please check the information on P.11 ~ P.15)

① Interview/tests are conducted based on each major.

② The time and place will be announced on **Wed, Oct. 25, 2017 at 14:00** on the graduate school admission information homepage (http://admission-global.skku.edu/).

③ Applicants are required to attend interview/tests when a specific major requires it.

2 Academic Departments (Major/Degree)

A. Humanities and Social Sciences Campus - Seoul

	Major	Course (First Year)			Course (Transfer)			Course Description
		Master	Doctor	MA/PhD	Master	Doctor	MA/PhD	
Humanities Science	Confucian Studies	○	○	X	X	X	X	Confucian Philosophy&Courtesy, Religion Philosophy, Eastern Aesthetics
	Korean Philosophy	○	X	X	X	X	X	※ Applicants applying for Korean Philosophy Doctorate course should apply to **Eastern Philosophy department**.

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	Major	Course (First Year)			Course (Transfer)			Course Description
		Master	Doctor	MA/PhD	Master	Doctor	MA/PhD	
Humanities Science	Eastern Philosophy	○	○	○	X	X	X	Korean Philosophy, Chinese Philosophy, Art Philosophy, Comparison Philosophy, Culture Philosophy
	Korean Language and Literature	○	○	X	X	X	X	Korean Language, Classical Literature, Modern Literature
	English Language and Literature	○	○	○	X	X	X	English Language, English Literature
	French Language and Literature	○	○	○	X	X	X	French Language, French Literature
	Chinese Language and Literature	○	○	X	X	X	X	Chinese Language, Chinese Literature ※ All applicants must contact teaching assistant of the department in advance (Inquiry: 82-2-760-0281 / sojiny90@skku.edu)
	German Language and Literature	○	○	○	X	X	X	German Language, German Literature (Inquiry: 82-2-760-0293 / skkcmw@skku.edu)
	Russian Language and Literature	○	○	○	○	○	○	Russian Language, Russian Literature ※ All applicants must contact teaching assistant of the department in advance (Inquiry: 82-2-760-0641 / hkyung0715@skku.edu)
	Korean Literature in Classical Chinese	○	○	X	X	X	X	Korean Classical Chinese, Eastern Classics ※ All applicants must contact teaching assistant of the department in advance (Inquiry: 82-2-760-0334 / wndtjq92@skku.edu)
	History	○	○	X	X	X	X	Korean History, Eastern History, Western History
	Education	○	○	○	X	X	X	Education - History, Philosophy, Psychology, Course Evaluation, Society, Administration, Higher Education, Counseling Psychology Education, Technology
	East Asian Studies	○	○	X	X	X	X	East Asian Literature, History, Philosophy, Politics
Social Science	Law	○	X	X	X	X	X	Law school Ph.D. and S.J.D. will be selected in Law School regular admission. 82-2-760-0924 / kimys0279@skku.edu
	Political Science	○	○	X	X	X	X	Political Theory, Comparison Politics, International Politics, Korean Politics
	Journalism and Mass Communication	○	○	○	X	X	X	Media, Advertising & Public Relations, Multimedia, Culture Contents (82-2-760-0391 / skkucomm17@gmail.com)
	Sociology	○	○	○	X	X	X	Sociology
	Social Welfare	○	○	X	X	X	X	Social Welfare Policy, Social Welfare Practice ※ All applicants must contact teaching assistant of the department in advance (82-2-760-0631)
	Psychology	○	○	X	X	X	X	※Only Clinical Psychology major is available. (82-2-760-0485 / psydepart@skku.edu)
	Consumer and Family Sciences	○	○	X	X	X	X	Consumer, Family Science
	Child Psychology and Education	○	○	X	X	X	X	Child/Adolescent Psychology & Development, Early Childhood Education and Care, Children's Literature and Media Education, Child & Adolescent Counselling and Clinical Studies/Child Rights, Gifted and Creativity Education, Adolescent Wellbeing ※ All applicants must contact with teaching assistant of the department in advance (82-2-760-0525)

	Major	Course (First Year)			Course (Transfer)			Course Description
		Master	Doctor	MA/PhD	Master	Doctor	MA/PhD	
Social Science	Economics	○	○	○	X	X	X	Economics
	Business	○	○	○	X	X	X	1st round : MIS&Operations&SCM, Marketing, Human Resources& Organization, Accounting, Finance, Frontier Business Administration 2nd round : Frontier Business Administration - Applicants need to select one of specific majors and mark the major on study plan - Only full-time students can apply
	International Trade	○	○	X	X	X	X	International Trade/Commerce/Negotiation, International Finance/Insurance, International Logistics, International (China/Japan/Ocean) Economy ※ All applicants must contact teaching assistant of the department in advance (82-2-760-0471)
	Interaction Science	○	○	○	X	X	X	Choose between General Track and Industry Leadership Track
	Forensics Science	○	○	○	X	X	X	Digital forensic, Forensic science, Forensic safety (Contact : 82-2-760-1962 / kanggumin@skku.edu)
Art	Fine arts	○	X	X	○	X	X	Oriental painting, Western painting, Art history ※ All applicants must submit portfolio with other documents ※ All applicants must contact teaching assistant of the department in advance (82-2-760-0575)
	Design	○	○	X	○	○	X	Communication Design, Brand Design Management, Surface Design, Environmental Design ※ All applicants must submit portfolio with other documents ※ All applicants must contact teaching assistant of the department in advance (82-2-760-0651)
	Dance	○	○	X	X	X	X	Dance
	Film, Television and Multimedia	○	○	○	X	X	X	Film and Visual Studies, Interdisciplinary Studies ※ All applicants must submit portfolio with other documents
	Fashion Design	○	○	○	X	X	X	Dress History, Fashion Marketing · Dress Psychology, Apparel Production · Functional Apparel, Fashion Design · Aesthetics of Dress (portfolio in case o d Fashion design department)
	Acting for Theatre, Film, and TV	○	X	X	X	X	X	Acting, Directing ※ All applicants must submit portfolio with other documents

B. Natural Sciences Campus - Suwon

	Major	Course (First Year)			Course (Transfer)			Course Description
		Master	Doctor	MA/PhD	Master	Doctor	MA/PhD	
Natural Science	Biological Sciences	○	○	○	X	X	X	Animal Physiology, Immunology, Microbiology, Virology, Molecular cell Biology, Molecular Genetics, Biodiversity & Conservation Ecology, Biochemistry, Plant Physiology, Molecular Biology, Structural Biology, Molecular Cellular Glycobiology, Cellular Signal Transduction, Plant Systemic Taxonomy, Evolutionary genetics, Neuroscience, Molecular & Environmental Biology Plant Molecular Biology ※ All applicants must contact the advising professor in advance (Inquiry: ksa4664@skku.edu)

	Major	Course (First Year)			Course (Transfer)			Course Description
		Master	Doctor	MA/PhD	Master	Doctor	MA/PhD	
Engineering	Mathematics	○	○	○	X	X	X	Analytics, Algebra, Statistics&Applied Mathematics, Geometry& Topology (Contact : math@skku.edu)
	Physics	○	○	○	X	X	X	Nuclear Physics, Particle Physics, Astrophysics, Condensed Matter Physics, Statistical Physics , Nano Physics , Biophysics, Physical Acoustics
	Chemistry	X	○	○	X	X	X	Organic Chemistry, Physical Chemistry, Inorganic Chemistry, Analytical Chemistry, Biochemistry, Polymer Chemistry ※ All applicants must mark maximum three desired advising professors in advance
	Energy Science	X	○	○	X	○	○	Energy Science (Contact:82-31-299-4272 / soojinlee@skku.edu)
	Pharmacy	○	○	○	X	X	X	Pharmaceutical Biosciences, Pharmacology & Toxicology, Clinical Pharmacy, Social Pharmacy, Medicinal Chemistry & Natural Products, Pharmaceutics & Drug Delivery, Industrial Pharmaceutical Pharmacy ※ All applicants must contact the advising professor in advance (Inquiry: 82-31-290-5874)
	Industrial Pharmaceutical Science	○	X	X	X	X	X	Those applicants who wish to apply for a combined Master's & Doctoral course or Doctoral course should apply to **Pharmacy department.** ※ All applicants must contact the advising professor in advance (Inquiry: 82-31-299-4371)
	Biomechatronic Engineering	○	○	○	○	○	○	Mechatronic System, Bio-Medical Engineering
	Integrative Biotechnology	○	○	○	○	○	○	Integrative Biotechnology
	Electrical and Computer Engineering	○	○	○	X	X	X	Electronic and Electrical Science, Computer Science ※ All applicants must contact the advising professor in advance and submit **'Recommendation form'** signed by the professor. (Inquiry: 82-31-290-5818)Form is on the last page of this guideline ※ There are different form of "Certificate of English Proficiency" Please do check the homepage or inquire department(cice@skku.edu)
	Platform Software	○	○	○	X	X	X	Platform Software ※ All applicants must contact the advising professor in advance and submit **'Recommendation form'** signed by the professor. (Inquiry: 82-31-290-5818). Form is on the last page of this guideline
	Chemical Engineering	○	○	○	○	○	○	※ For those applicants who wish to apply for a combined Master's & Doctoral course, please contact prior to the submission of application form and check credit requirement (Inquiry: seo17@skku.edu)
	Polymer Science and Engineering	○	○	○	○	○	○	Polymer Science and Engineering
	Advanced Materials Science and Engineering	○	○	○	○	○	○	Materials Science and Engineering
	Mechanical Engineering	○	○	○	X	X	X	Mechanical Engineering ※ All applicants must contact the advising professor in advance and write on professor's name on the application form after getting permission of professor
	Civil, Architectural and Environmental System Engineering	○	○	○	X	X	X	Structural Engineering, Hydraulic Engineering, Geodesy, Environmental Engineering, Structural Theory, Construction Management&Architectural Execution, Coastal Engineering

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		Master	Doctor	MA/PhD	Master	Doctor	MA/PhD	
								※ All applicants must contact teaching assistant of the department in advance (inquiry: hyewon0405@skku.edu)
	Architecture	○	○	○	X	X	X	Urban Planning, Architectural Planning and Design, History, Green Architecture Urbanism ※ All applicants must submit portfolio with other documents ※ All applicants must contact one of professor of the department in advance (inquiry: bluecoin15@skku.edu)
	Landscape Architecture	○	○	○	X	X	X	Landscape Architecture, Landscape Ecology & Management ※ All applicants must contact teaching assistant of the department in advance (inquiry: hyewon0405@skku.edu)
	Industrial Engineering	○	○	○	X	X	X	Industrial Engineering (Contact: 82-31-290-7590/ hyejin2476@skku.edu)
	Nanoscience and Technology	○	○	○	X	X	X	Nanoscience, Nanotechnology ※ All applicants should contact the advising professors in advance (82-31-299-4115)
	Biomedical Engineering	X	○	○	X	X	X	Biomaterials, Medical Image & Devices, Neuroscience (Contact : 031-299-4351 / jo1031@skku.edu)
	Convergence Engineering for Future City	○	○	○	X	X	X	Smart City Planner & Designer, Infrastructure Engineer, Construction Manager, Green Facility Engineer ※ All applicants should contact the advising professors in advance (Inquiry: 82-31-299-7533, mysinmu123@naver.com)
Sports	Sport Science	○	○	○	X	X	X	Exercise Physiology, Biomechanics, Sports Measurement & Statistics, Sports Psychology, Sports Sociology, Sports Marketing & Management
Medicine	Biomedical Science	○	○	○	X	X	X	*Please refer to the table below regarding the 'Major Fields of Study in Medicine'
	Clinical Medicine	○	○	X	X	X	X	

※ Major Fields of Study in Medicine

Affiliation	Major Fields of Study
Biomedical Science	Biochemistry and Molecular Biology, Pharmacology, Immunobiology, Molecular Parasitology, Physiology, Microbiology, Anatomy and Cell Biology, Social and Preventive Medicine
Clinical Medicine	Internal Medicine, Surgery, Obsterics & Gynecology, Pediatrics, Psychiatry, Neurology, Orthopedic Surgery, Thoracic & Cardiovascular, Neurosurgery, Cosmetic & Plastic Surgery, Dermatology, Urology, Otorhinolaryngology, Ophthalmology, Diagnostic Radiology, Radiation Oncology, Anesthesiology & Pain Medicine, Laboratory Medicine, Rehabilitation Medicine, Nuclear Medicine, Family Medicine, Emergency Medicine, Pathology, Dentistry

※ All applicants for Dept. Medicine should write one of major fields of study on head part of study plan.

C. Interdisciplinary Course (More than two majors are cooperating for Research and Development.)

		Interdisciplinary Program	Course (First Year)			Course (Transfer)			Participation Majors
			Master	Doctor	MA/PhD	Master	Doctor	MA/PhD	
Seoul	Humanities Science	Interdisciplinary Course of Comparative Culture	○	○	X	X	X	X	Korean Language and Literature, English Language and Literature, French Language and Literature, German Language and Literature, Russian Language and Literature, Korean Literature in Classical Chinese, Philosophy, History, Law, Society, Fine Arts, Film, Landscape Architecture, Architecture, Chinese Language and Literature
	Art	Interdisciplinary Program in Art Studies	○	○	X	○	○	X	Confucian Studies, Korean Philosophy, Eastern Philosophy, Korean Language and Literature, English Language and Literature, French Language and Literature, German Language and Literature, Russian Language and Literature, Journalism and Mass Communication, Fashion Design, Fine Arts, Dance, Film, Design, Acting for Theatre, Film and Television Contact : 82-2-760-1429 / danah94@skku.edu
Suwon	Natural Science	Interdisciplinary Course of Physics and Chemistry	X	X	○	X	X	X	Physics, Chemistry Contact : 82-31-290-5262 / seon@skku.edu
	Engineering	Interdisciplinary Program in Energy Systems Engineering	○	X	X	X	X	X	Electrical Computer Engineering, Mechanical Engineering, Chemical Engineering ※ All applicants should contact the advising professors in advance
		Interdisciplinary Program in Photovoltaic System Engineering	○	○	X	X	X	X	Electrical Computer Engineering, Advanced Materials Science and Engineering, Polymer Science and Engineering ※ All applicants should contact the advising professors in advance
		Interdisciplinary Course of Mechatronics engineering	○	X	X	X	X	X	Electrical Computer Engineering, Mechanical Engineering, Industrial Engineering ※ All applicants should contact the advising professors in advance
		Service Design Interdisciplinary Major	○	○	○	X	X	X	Mechanical Engineering, Industrial Engineering, Consumer Science, Interaction Science ※ All applicants must contact teaching assistant of the department in advance (inquiry: 031-299-6581 / dinstitute@skku.edu)
		Interdisciplinary Program in Crisis, Disaster and Risk	○	○	○	X	X	X	Civil, Architectural and Environmental System Engineering, Electronic & Electrical Engineering, Economics, Statistics, Law, Public Administration, Landscape Architecture ※ All applicants must contact with teaching assistant of the department in advance (82-31-299-4145 / subin5@skku.edu)
		Program of Interdisciplinary Material Science and Engineering	○	○	○	○	○	○	Advanced Materials Science and Engineering, Polymer Science and Engineering

※ Interdisciplinary Program is regular course for Master's and Doctor's degree which more than 2 departments cooperate for interdisciplinary research and education

3 Admission Quota

A. There is no quota for special admission of international students.

B. The admission quota can vary depending on the amount of applicants.

4 Admission Requirements

A. Degree (Applicants must meet one of the conditions below)

(1) Master / Combined Master's & Doctorate course applicants

① Those who have earned a Bachelor's degree

② Those who are expected to earn a Bachelor's degree by February 2018

(2) Doctoral course applicants

① Those who have earned a Master's degree

② Those who are expected to earn a Master's degree by February 2018

B. Nationality (Applicants must meet one of the conditions below)

(1) Those who have foreign citizenship and who have parents that also do

(2) Applicants with foreign citizenship and have completed entire education courses (elementary, junior high, high school, and university) outside of Korea

(3) Applicants who are citizens of Korea and have completed entire education courses (elementary, junior high, high school, and university) outside of Korea

(4) Applicants who are new settlers from North Korea

C. Academic Requirements

Applicants with high academic achievement from their previous universities

D. Language Requirements

※ Without language requirement, applicants will be rejected.

※ Language test scores must be valid at the time of submission

(1) Korean Track: Department that require Test of Proficiency in Korean(TOPIK) Certificate

Requirement	College	Department
TOPIK level 4	Humanities	Confucian Studies
		Eastern Philosophy
		French Language and Literature
		Russian Language and Literature
		History
		East Asian Studies
	Social Sciences	Law
		Forensics Science
		Sociology

Requirement	College	Department
	Arts	Fine arts
		Design
		Dance
		Fashion Design
		Sports science
	Engineering	Industrial Engineering
	Medicine	Medicine(Clinical Medicine)
TOPIK level 5	Humanities	Korean Philosophy
		Korean Language and literature
		English language and literature
		Korean Literature in Classical Chinese
		Education
		Interdisciplinary Course of Comparative Culture
	Social Sciences	Political Science
		Social Welfare
		Psychology
		Consumer and Family Sciences
		Child Psychology and Education
		Business
	Engineering	Interdisciplinary Program in Crisis, Disaster and Risk (Refer to※below)
	Arts	Film, Television and Multimedia
		Interdisciplinary Program in Art Studies
TOPIK level 6	Humanities	Chinese Language and Literature
		German Language and Literature
	Social Sciences	Journalism and Mass Communication
		Economics
		International Trade
	Arts	Acting for Theatre, Film, and TV

※ **Interdisciplinary Program in Crisis, Disaster and Risk** : Korean government scholarship students, Overseas government scholarship students must submit TOPIK result of level 5 or above.

(2) English Track : Department that require Proof of Document for English Proficiency

※ Applicants must meet at least one condition from below.

1) Official English Test score

① TOEFL iBT 71 or above

② IELTS 5.5 or above

2) Applicants who submit "Certificate of English Proficiency" signed by dean of the major he/she applied for. (Contact department office / contact info p.24)

3) Applicants who submit proof of document for one of the conditions below :

① Applicants who are native English speakers

② Applicants who have completed their higher education in English

Requirement	College	Department
English proficiency document	Social Sciences	Interaction science
	Natural Sciences	Biological sciences
		Mathematics
		Physics
		Chemistry
		Energy science
		Pharmacy
		Industrial Pharmaceutical Science
		Integrative Biotechnology
		Biomechatronic Engineering
		Interdisciplinary Course of Physics and Chemistry
	Engineering	Electronic, Electrical and Computer Engineering
		Platform Software
		Chemical Engineering
		Polymer science and engineering
		Advanced materials Science and Engineering
		Mechanical engineering
		Civil, Architectural and Environmental System Engineering
		Architecture
		Landscape Architecture
		Nano science and technology
		Global Biomedical Engineering
		Convergence Engineering for Future City
		Interdisciplinary Course of Energy systems engineering
		Interdisciplinary Course of Photovoltaic System Engineering
		Interdisciplinary Course of Mechatronics engineering
		Program of Interdisciplinary Material Science and Engineering
		Interdisciplinary Course of Service Design
	Medicine	Medicine(Biomedical Science)

※ Students admitted by submitting proof of English proficiency should satisfy minimum requirement of Korean language ability before graduation.

- Applicants must submit at least one of the documents below :
  ① TOPIK level 1 (or above)
  ② Certificate of completion of Korean Course in university affiliated language institute (level 1 above)
  ③ Korean Proficiency Test Result issued by Sungkyunkwan Language Institute(SLI)
  ④ Document that prove completion of Korean Language Course (more than 120 hours)
- Free Korean Language course for graduate school students will be provided by SLI.

※ Acceptable Range of Korean Language Course : All On-line, Off-line Korean Courses which are conducted by SLI, central/local governments, Institutions, NGOs.

5 Application Procedure

Application Submission
[Wed, Sept. 27, 2017, 10:00 ~ Wed, Oct. 18, 17:00]

◎ Application method – **Select one between ① and ②**
① Apply online (www.uwayapply.com) + Submit documents by post or in person
② Using the downloaded application form + Submit documents by post or in person
– Application form download: http://admission-global.skku.edu/

◎ Application fee: ₩100,000 or $100
– Payment method for applicants who apply online:
① Credit Card ② Account Transfer ③ Payment by Cellular Phone
– Payment method for applicants who apply by mail or in person: Please send a postal money order when sending the documents or make a payment when submitting documents in person.

◎ Address: Office of International Student Services (Intl. Graduate Admission), 27125, Global-Zone, Sungkyunkwan University, 2066, Seobu-ro, Jangan-gu, Suwon, Korea (Postal code: 16419)

Document Screening / Interview [Sat, Nov. 4, 2017]

◎ Applicants should bring an identification card (Passport or Alien Registration Card)
– **Check for the majors with interview / tests (P. 11 ~ P. 15).**
– The place and time for the interview will be announced at http://admission-global.skku.edu/ on **Wed, Oct. 25, 2017, 14:00**
– Some applicants can arrange a telephone interview, if necessary.

Admission Decision [Thu, Nov. 16, 2017] & Enrollment [Thu, Feb 1 ~ Wed, Feb. 7, 2018]

◎ Announcement of Acceptance: http://admission-global.skku.edu/
– **The candidate's name and application number are needed.**
– **Detailed information (name of candidate, application number, etc.) will be posted on the above website (notice menu).**

◎ Tuition Bill: Print out from http://admission-global.skku.edu/

◎ Enrollment: Wire tuition fee to each applicant's virtual bank account or pay the tuition fee at any Woori bank branch in person.
※ Applicants can check for their own bank account number on the tuition bill.
※ The exact same amount of money on the tuition bill needs to be wired.

6 Evaluation

A. Humanities and Social Sciences Campus – Seoul

Category	Major	Evaluation			Notes
		Document Screening	Interview	Interview Language	
Humanities	Confucian Studies	○	○	Korean	※Applicants for Ph D should bring Master's thesis
	Korean Philosophy	○	○	Korean	
	Eastern Philosophy	○	○	Korean	
	Korean Language and Literature	○	○	Korean	※Applicants for Ph D should bring Master's thesis ※There is an Korean language ability exam along with an interview. (It may change according to number of applicants)
	English Language and Literature	○	○	Korean & English	Skype interview is available if applicants request
	French Language and Literature	○	○	Korean	
	Chinese Language and Literature	○	○	Korean	A writing exam before interview ※Additional Documents required as below
	German Language and Literature	○	○	Korean	Telephone interview is not available but Video interview is available
	Russian Language and Literature	○	○	Korean	
	Korean Literature in Classical Chinese	○	○	Korean	
	History	○	○	Korean	Korean language exam before interview
	Education	○	X	-	※Inquiry: ldh8@skku.edu
	East Asian Studies	○	○	Korean	Refer to Notice ※ below
Social Sciences	Law	○	○	Korean	
	Political Science	○	○	Korean	※ telephone interview is available
	Journalism and Mass Communication	○	○	Korean/ English	Consultation with TA about interview and additional original form document submission is necessary. (82-2-760-0391/ skkucomm17@gmail.com)
	Sociology	○	X	-	
	Social Welfare	○	X	-	※Contact the department before submission(02-760-0631)
	Psychology	○	X	-	※Only Clinical Psychology major is available.
	Consumer and Family Sciences	○	○	Korean	
	Child Psychology and Education	○	X	-	Applicants may have a telephone interview, if necessary.
	Economics	○	X	-	Applicants may have a interview or telephone interview, if necessary.
	Business	○	○	Korean/ English	English Exam(Pass/Fail) **Refer to Notice ※ below**
	International Trade	○	X	-	
	Interaction Science	○	X	-	
	Forensics Science	○	○	Korean	

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Category	Major	Evaluation			Notes
		Document Screening	Interview	Interview Language	
Arts	Fine Arts	○	○	Korean	Portfolio
	Design	○	○	Korean	Portfolio
	Dance	○	○	Korean	
	Film, Television and Multimedia	○	○	Korean	Portfolio
	Fashion Design	○	○	Korean	Portfolio ※ telephone interview is available
	Acting for Theatre, Film, and TV	○	○	Korean	Portfolio
Medicine	Biomedical Science	○	X	-	
	Clinical Medicine	○	X	-	

※ 「Confucian Studies」, 「Korean Language Literature」, 「Chinese Language and Literature」: Applicants for Ph.D. must submit Master's thesis for graduates or draft of Master's thesis for expected graduates.

※ 「Fine Arts」, 「Design」, 「Film, Television and Multimedia」, 「Fashion Design」: Applicants must submit a portfolio when submitting application documents.

※ 「East Asian Studies」: Applicants are required to attend an interview. If an applicant is living abroad, he/she may submit a detailed study plan instead of interview, but attendance is preferred. The study plan must be more than five A4 pages and written in English or Korean (Korean is preferred) including the academic research project, field of study, and academic background.

※ 「Business」: Additional English test during the interview (Pass/Fail)
—English test will be exempted if applicant satisfies one of these conditions below.
(1) Applicants who have official English test result that is valid at the time of submission(within 2 years) : TOEFL(PBT) 569, TOEFL(CBT) 230, TOEFL(IBT) 91, TOEIC 800, TEPS 700, G—TELP level 2 76, IELTS 6.0 above
(2) Applicants who have obtained Bachelor's or Master's degree in English education country
(3) Applicants who have obtained Sungkyunkwan's Asia MBA or GSB Master's degree

B. Natural Sciences Campus - Suwon

Category	Major	Evaluation			Notes
		Document Screening	Interview	Interview Language	
Natural Sciences	Biological Sciences	○	X	-	
	Mathematics	○	X	-	
	Physics	○	X	-	
	Energy Science	○	X	-	
	Chemistry	○	X	-	
	Pharmacy	○	X	-	
	Industrial Pharmaceutical Science	○	X	-	
	Integrative Biotechnology	○	X	-	
	Biomechatronic Engineering	○	X	-	
Engineering	Electrical and Computer Engineering	○	X	-	Refer to Notice ※ below
	Platform Software	○	X	-	Refer to Notice ※ below
	Chemical Engineering	○	X	-	
	Polymer Science and Engineering	○	X	-	Refer to Notice ※ below
	Advanced Materials Science and Engineering	○	X	-	
	Mechanical Engineering	○	X	-	Refer to Notice ※ below

Category	Major	Evaluation			Notes
		Document Screening	Interview	Interview Language	
	Civil, Architectural and Environmental System Engineering	○	X	-	
	Architecture	○	X	-	Portfolio
	Landscape Architecture	○	X	-	Portfolio(Design major)
	Industrial Engineering	○	X	-	
	Nanoscience and Technology	○	X	-	
	Biomedical Engineering	○	X	-	
	Convergence Engineering for Future City	○	X	-	
Sports	Sport Science	○	X	-	
Medicine	Medicine(Biomedical Science)	○	X	-	
	Medicine(Clinical Medicine)	○	X	-	

※ 「Electrical and Computer Engineering」: Applicants for Electrical and Computer Engineering should be recommended by SKKU professor, and submit "Recommendation Form" at the last page. In terms of applicant who want to submit "Certificate of English Proficiency", there are different form of the department. Please do check the homepage or inquire department(cice@skku.edu)

※ 「Platform Software」 「Polymer Science and Engineering」 「Mechanical Engineering」: Applicants for Mechanical Engineering should be recommended by a SKKU faulty member and his/her information should be given in the application form.

※ 「Architecture」 「Landscape Architecture」: Applicants for Architecture and Landscape Architecture(only Design Major) need to submit a portfolio additionally with their Application Form.

C. Interdisciplinary Courses

		Interdisciplinary Program	Evaluation			Notes
			Document Screening	Interview	Interview Language	
Humanities and Social Sciences Campus (Seoul)	Humanities	Interdisciplinary Course of Comparative Culture	○	○	Korean	Applicants for Ph.D. must submit Master's thesis
	Art	Interdisciplinary Program in Studies of Arts	○	○	Korean	Refer to ※ below for additional submission of document
Natural Sciences Campus (Suwon)	Natural Sciences	Interdisciplinary Course of Physics and Chemistry	○	X	-	
	Engineering	Interdisciplinary Program in Energy Systems Engineering	○	X	-	※ All applicants must contact the advising professor in advance
		Interdisciplinary Program in Photovoltaic System Engineering	○	X	-	※ All applicants must contact the advising professor in advance
		Interdisciplinary Course of Mechatronics Engineering	○	X	-	※ All applicants must contact Mechanical Engineering department's professor as advisory professor and mark the name of professor on the application form(1st page)
		Service Design Interdisciplinary Major	○	○	English	※ Please contact before interview (82-31-299-6581/ dinstitute@skku.edu)
		Interdisciplinary Program in Crisis, Disaster and Risk	○	○	Korean	※ Interview will be conducted in Korean for Applicants who reside in Korea ※ The date of Interview could be changed. ※ Applicants must write application form, study plan, self introduction in Korean.
		Program of Interdisciplinary Material Science and Engineering	○	X	-	※ All applicants must contact the advising professor in advance.

※ 「Interdisciplinary Program in Studies of Arts」

A. Submit the thesis plan(thesis proposal - 1 page written by English, 1 page written by Korean) based on your study plan. Free-form(tables, figures and pictures are allowable)

B. Submission deadline: 1st Nov, 2017, 13:00 (danah94@skku.edu)

7 Admission Criteria

A. SKKU's admission committees for each major recruit students based on their total grades.

B. The evaluation results of each major (document screening, interview) and language

ability are the most important standard. Some majors require interviews (P. 11 ~ P. 14). All candidates must abide by the evaluation process of each major.

C. Applicants who have not properly prepared the required documents will not be selected.

D. SKKU does not recruit applicants who have a lack of learning ability regardless of the Admission Quota.

8 Required Documents

[Mandatory Documents]

Documents	Note
Application Form [Form 1]	Must be written in Korean or English Please use your English name as written on your passport. A. If you apply through uway online system, after finishing application, print and submission. B. If you don't apply through uway, fill in the application form (Appendix: Form 1) and submit it to the international student service office.
Self-Introduction & Study Plan [Form 2][Form 3]	Must be written in Korean or English A. There is no designated form for self-introduction, study plan. B. Energy Science or Nanoscience and Technology applicants must fill in the form in English. C. Interdisciplinary Program in Crisis, Disaster and Risk applicants must fill in the form in Korean.
Letter of consent for degree verification & Letter of request for degree verification [Form 4][Form 5]	Must be written in English only A. Please submit after filling in and signing all of the underlined blanks which are marked as "♣" B. PhD applicants should submit each two documents : Master degree's, Bachelor degree's.

Documents	Note
Nationality Confirmation Documents	All appicants must submit 1) and 2), but 3) is optional 1) **Color Copy of passport (applicant, parents)** A. Applicants' (compulsory) and parents' (optional). B. If applicant' parents don' t have passport, it can be replaced with copies of local ID card 2) **Family relationship certificate or Family registry certificate** e.g.) U.S.A: Birth certificate, Japan: Certified copy of Family Register * Documents issued within 6 months at the time of submission * Renunciation of Korean citizenship documents for foreign-born Koreans * In case of divorce or death of parents, applicant must submit proof of document 3) **Copy of applicant' s foreigner registration ID card Issued by Korean Immigration Office** (Only for Applicants who are residing in Korea)
Official language Test score (Korean or English)	* Refer to p.7-8 for details ※ Test scores must be within the valid period. 1)Korean Language Proficiency - Official result of Test of Proficiency in Korean(TOIPIK) 2)English Proficiency - Official result of TOEFL iBT, IELTS - "Certificate of English Proficency" signed by dean of the major he/she applied for. - Proof of document for one of the conditions below : Applicants who are native English speakers OR who have completed their higher education in English

Documents	Note
Official undergraduate school (expected) graduation certificate / Graduate school (expected) graduation certificate (MUST) Apostille certificates or confirmation from the consul at Korean Embassy	– Applicants for Master degree (1) Official undergraduate school (expected) graduation certificate – Applicants for Ph. D. Degree (1) Official undergraduate school (expected) graduation certificate (2) Official graduate school (expected) graduation certificate (Master's) – Student who have graduated from overseas universities should submit the Apostille certificates, and student graduating from countries without the Apostille Agreement (including China) must obtain confirmation from the consul at Korean Embassy located at the country of graduated universities. * Attestation should be done within one year at the point of submission * Those who have graduated the University in China have to submit the certificate of graduation and the certificate of diploma. * Only for those applicants who have graduated from universities in China A. Verification Report of a Chinese Higher Education Qualification Certificate B. Credentials Report ① Applicants have to select and submit one of the above two documents (A or B). ※ If not, applicants are considered disqualified. ② Refer to the website below. ▶ 中國高等教育学历查询報告 (http://www.chsi.com.cn) or 认证报告 (http://www.cdgcd.edu.cn) ※ If there is a "中國高等教育学历查询報告", the "報告編号" must be written below the certificate. ③ You can see a sample of the document on the website below: ▶ http://admission-global.skku.edu/ > Forms & Downloads > Example of verification report (Only for students who graduated from a university in china). ④ Transcripts and Certificates from Chinese universities MUST be accompanied by verification from the China Academic Degree & Graduate Education Development Center. ⑤ Refer to the webpage http://www.chsi.com.cn for an example of the verification report.

Documents	Note
Official undergraduate school transcript / Graduate school transcript	– Applicants for Master degree (1) Transcript of undergraduate school's all grades – Applicants for Ph. D. Degree (1) Transcript of undergraduate school's all grades (2) Transcript of graduate school's all grades (Master's) – Applicants for a doctorate course need to submit both undergraduate and graduate school documents. – Applicants who transferred must submit previous university's transcripts. (Confirmation from the consul at Korean Embassy can be submitted before the semester begins) – If applicants are currently enrolled in an undergraduate or graduate course (have not graduated yet), they must submit an official document that indicates their expected date of graduation as well as the required graduation certificate.
(MUST) Apostille certificates or confirmation from the consul at Korean Embassy)	– Student who have graduated from overseas universities should submit the Apostille certificates, and student graduating from countries without the Apostille Agreement (including China) must obtain confirmation from the consul at Korean Embassy located at the country of graduated universities. * Attestation should be done within one year at the point of submission * If an applicant's transcript does not include information on GPA, marks or score percentile; It is required to submit an official document issued by the applicant's *alma mater* describing the university's evaluation system as well as the applicant's academic achievement.

[Additional Required Documents]

(1) Applicants who expect to get a graduation certificate

① Graduation Certificate

② Undergraduate school transcript that includes grades from the second semester of senior year (Master's degree Applicants)/ 4 semesters of Graduate school transcript (Doctor's degree Applicants)

③ If applicants are currently enrolled in an undergraduate or graduate course (have not graduated yet), they must submit the required graduation certificate by **Mon, February 26, 2018.**
(Please indicate your application number, major, and program for graduate school at the bottom of application documents)

※ In cases of late submission, the applicants are considered disqualified.

(2) Applicants who have completed entire education courses (elementary, junior high, high school and university) outside of Korea: Graduation certificate and transcript for elementary, junior high, high school, and university

※ All applicants must submit Apostille certificate or confirmation from the consul at Korean Embassy for entire education courses' graduation certificate and transcript.

(3) North Korean defectors (NORTH KOREAN REFUGEES PROTECTION AND SETTLEMENT SUPPORT ACT): North Korean defectors registration certificate

(4) Only for those applicants who apply to Journalism and Mass Communication

A. Please consult the Admin Office about additional documents required for submission (82-2-760-0391)

(5) Only for those applicants who apply to the Doctoral Program in Korean Language and Literature

A. Graduate – please submit a paper from your Master's degree

B. Prospective Graduate – please submit a draft of your thesis

(6) Only for those applicants who apply to the Interdisciplinary Program in Studies of Arts

A. Submit the thesis plan(thesis proposal - 1 page written by English, 1 page written by Korean) based on your study plan. Free-form(tables, figures and pictures are allowable)

B. submission deadline: 1st Nov, 2017, 13:00 (danah94@skku.edu)

[Important Notes]

(1) All documents should be original. In case of submitting photocopied documents, applicants MUST have the copies notarized or apostilled or bring in the original to SKKU Office of International Student Services and get official confirmation.

(2) Documents not in Korean or English must be accompanied by a notarized Korean or English translation.

(3) Write your name and application number on the bottom right corner of every document.

(4) SKKU may request the submission of additional documents as needed.

(5) All documents submitted to Office of International Student Services will not be returned

[How to Submit the Required Documents]

(1) Visit acceptance: Submit the required documents with the application fee to the International Student Services Office.

(2) Post acceptance: Send the required documents with the application fee by mail.

[Address]

Office of International Student Services(Intl. Graduate Admission), International Student Services Office (Graduate School), 27125, Global-Zone, Sungkyunkwan University, 2066, Seobu-ro, Jangan-gu, Suwon, Korea (Postal code: 16419)

9 Application Fee

A. Application Fee: ₩100,000 or $100

B. Visit Acceptance: Pay in cash at the International Student Services Office with the required documents

C. Mail Acceptance:

1) Send cash with an envelope

2) U.S. dollar money order with the required documents (Money order certificate must be original).

※ Money order recipient: Sungkyunkwan University

3) Western Union

– First, mail to intlgrad@skku.edu to get the recipient information.

– Second, mail to intlgrad@skku.edu with the sender's name, country, amount, and MTCN

– Applicants should pay the Western Union fee.

※ After completing the application and payment, no changes, cancellations, or refunds are possible, except if there is a cancellation of recruitment by the SKKU.

※ If applying through the internet (www.uwayapply.com), applicants can choose ① Credit card payment ② Wireless transfer ③ Cell phone payment on the internet

10 Tuition & Scholarship

1. Tuition and Fees

	Admission Fee (KRW)	Tuition Fee Per semester (KRW)	Total (KRW)
Humanities, Social Science	₩1,198,000	₩5,283,000	₩6,481,000
Interaction Science	₩1,198,000	₩6,300,000	₩7,498,000
Science/Sports Medicine(Biomedical Science)	₩1,198,000	₩6,329,000	₩7,527,000
Energy Science	₩1,198,000	₩6,784,000	₩7,982,000
Engineering/ Biotechnology Bioengineering/Art	₩1,198,000	₩7,239,000	₩8,437,000
Management of Technology	₩1,198,000	₩7,957,000	₩9,155,000
Pharmacy	₩1,198,000	₩7,291,000	₩8,489,000
Medicine(Clinical Medicine)	₩1,198,000	₩8,310,000	₩9,508,000

※ Those fees are an amount of this year 2017, it can be changed for next year 2018.

2. Scholarships for International Students

(1) Scholarships for international students of Humanities, Social Science, Arts

※ Must be recommended by a dean of admitted department and must meet SKKU scholarship regulations

○ Up to 70~100% of the admission and tuition fee can be provided as a scholarship depending on the result of the applicant's scholarship evaluation conducted by the department (college) and the International Affaires Division.

(2) Scholarships for international students of Natural Science, Engineering, and Medicine(STEM Scholarship)

※ Must be recommended by a professor at SKKU and must meet SKKU scholarship regulations

○ Up to 100% of the tuition fee can be provided as a scholarship depending on the result of the applicant's scholarship evaluation conducted by the department (college).

○ STEM Scholrship student can get ₩600,000 for living-expenses

○ Research-enrolled students could apply STEM scholarship from March 2018

(3) Scholarships for all International Students

- Those who have foreign citizenship

Type of Scholarship	Conditions	Amount
Admission Scholarship	Top 20% of successful candidates	50% tuition waiver
	Top 50% of successful candidates	10% tuition waiver
Merit based scholarship after enrollment	Average GPA 4.2 or above	50% tuition waiver
	Average GPA 3.8~4.2	30% tuition waiver

11 Application Guidelines

1. Application Period

A. When there are inadequate documents, an applicant will be excluded from the final evaluation. Also, if the information mentioned in the submitted documents is proved to be false, acceptance will automatically be cancelled (also during the period of attendance; no refund on tuition).

B. In a case when there is a cancellation after registration, applicants need to visit the International Student Services Office with their ID cards to apply for a refund of tuition **by Tue, Feb. 6, 2018, 16:00** (full refund of tuition). If applicants withdraw their admission after the semester has started, tuition will be refunded according to SKKU's refund policy.

※ The admission fee is non-refundable.

C. For students who have graduated from foreign universities: The university applicants graduated from must be an officially approved institute of higher education by the national governments. If there are any problems or reasons for disqualification, admission will be cancelled.

D. For students who have graduated from foreign universities: Applicants need to check whether the university where they are from is listed on the "List of Universities of the World" provided by the International Association of Universities (IAU) under UNESCO. If the applicants attended a university that is not on the list or the English name of the university is written differently, they need to submit a certificate issued by the embassy of their home nation to prove that the university is accredited by the government.

※ Applicants who fail to submit documentation are considered disqualified.

※ http://www.whed.net/home.php for List of Universities of the World

E. Applicants need to submit an original copy of an official language proficiency test score. Submitting a copy is possible after confirming it with the International Student Services Office.

2. After Notification of Acceptance

A. For students who have graduated from foreign universities, applicants need to actively cooperate when asked to make inquiries to their graduate universities even after their entrance. If a student is uncooperative, he/she will be regarded as disqualified and therefore their admittance will be cancelled.

B. If students are currently enrolled in an undergraduate or graduate course (have not graduated yet), they should submit an official document that indicates their expected date of graduation and must submit the required graduation certificate by **Mon, Feb. 26, 2018** to Office of International Student Services. Please indicate your name, application number, major, and program for graduate school at the bottom right side of application documents (Applicants who fail to submit documentation are considered disqualified). If applicants do not submit the graduation certificate by the deadline, their admittance will be canceled, in some cases.

※ Applicants please write your Name/Identification number/Program/Major on the bottom right corner of your transcript.

C. All successful applicants should get a 'Certificate of Admission', regardless of having a visa. Certificate of Admission will only be issued after submitting all of the necessary documents.

12 Contacts

A. Humanities and Social Sciences Campus - Seoul



※ ADDRESS : 25-2, Sungkyunkwan-ro, Jongno-gu, Seoul, Korea, 03063

B. Natural Sciences Campus - Suwon



※ ADDRESS : 2066, Seobu-ro, Jangan-gu, Suwon, Gyeonggi-do, Korea, 16419

C. Administrative Offices

Major	Administrative Office	Contact Number
Confucian Studies, Korean Philosophy, Eastern Philosophy	Office of Confucian Studies and Liberal Arts	82-2-760-0912
Fine Arts, Design, Dance, Film, Television and Multimedia, Fashion Design, Acting for Theatre, Film and Television	Office of Social Sciences and Art	82-2-760-0933
Korean Language and Literature, French Language and Literature, Chinese Language and Literature, German Language and Literature, Russian Language and Literature, Korean Literature in Classical Chinese, History, Interdisciplinary Course of Comparative Culture	Office of Confucian Studies and Liberal Arts	82-2-760-0912
Law	Office of Law School	82-2-760-0923
Political Science, Journalism and Mass Communication, Sociology, Social Welfare, Psychology, Consumer and Family Science, Child Psychology and Education, Interdisciplinary Course of Cognitive Science	Office of Social Sciences and Art	82-2-760-0933
Economics, International Trade	Office of Economics and Business Administration	82-2-760-0942
Education	Office of University College and Education	82-2-760-0965
East Asian Studies	Office of East Asian Studies	82-2-760-0775, 0777
Global Biomedical EngineeringI Energy Science SKKU Institute for Convergence	Office of BME Office of Energy Science Office of Sungkyun Convergence Institute	82-31-299-4351 82-31-299-4272 82-31-290-5703
Biological Sciences, Mathematics, Physics, Chemistry, Interdisciplinary Course of Physics and Chemistry	Office of Science / Biotechnology & Bioengineering / Sport Science	82-31-290-5801
Electrical and Computer Engineering, Interdisciplinary Program in Energy Systems Engineering, Interdisciplinary Program in Photovoltaic System Engineering Interaction science Platform Software	Office of - Electrical and Computer Engineering - Platform Software - Interdisciplinary Program in Energy Systems Engineering - Interdisciplinary Program in Photovoltaic System Engineering - Interaction science	 82-31-290-5818/5822 82-31-290-5825 82-31-290-5818 82-31-290-5818 82-2-740-1882
Chemical Engineering, Polymer Science and Engineering, Advanced Materials Science and Engineering, Mechanical Engineering, Civil, Architectural and Environmental System Engineering, Architecture, Convergence Engineering for Future City, Landscape Architecture, Industrial Engineering, Management of Technology, Interdisciplinary Course of Applied Chemical Materials, Interdisciplinary Course of Mechatronics Engineering, Service Design Interdisciplinary Major, Program of Interdisciplinary Material Science and Engineering	Office of Engineering	82-31-290-5841
Biotechnology and Bioengineering, Interdisciplinary Course of Biotechnology	Office of Science / Biotechnology & Bioengineering / Sport Science	82-31-290-5876
Pharmacy, Industrial Pharmaceutical Science, Interdisciplinary Course of Biomedical Drug Development	Office of Pharmacy	82-31-290-5874 82-31-299-4371
Sport Science	Office of Science / Biotechnology & Bioengineering / Sport Science	82-31-290-5876
Nanoscience and Technology	Office of Sungkyun Convergence Institute	82-31-299-4113
Medicine	Office of Medicine	82-2-2148-9917 82-31-299-6021

※ Please contact the Administrative Office for the curriculum, class hours, etc.

※ Contact Number for Each Department

Department	Phone number	Department	Phone number
Architectural and Environmental System Engineering	031-290-7840	Advanced Materials Science and Engineering	031-290-7370,7390
Architecture	031-290-7550	Psychology	02-760-0485
Economics	02-760-0949	Child Psychology and Education	02-760-0525
Business	02-760-0959	Pharmacy	031-290-5874
Polymer Science and Engineering	031-290-7280	Energy Science	031-299-4272
Disciplinary Education	02-760-0671	Interdisciplinary Course of Energy Systems Engineering	031-290-5822
Education	02-760-0535	Film, Television & Multimedia	02-760-0661
Korean Language and Literature	02-760-0556	English Language and Literature	02-760-0246
Graduate School of Governance (Public Administration)	02-760-0745	Interdisciplinary Course of Actuarial Science	02-760-1429
Biomedical engineering	031-299-4351	Confucian and Oriental Studies	02-760-0201
Mechanical Engineering	031-290-5882	Program of Interdisciplinary Material Science and Engineering	031-290-7280
Advanced Institute of Nanotechnology	031-299-4115	Interdisciplinary Course of Applied Chemical Materials	031-290-7310
German Language and Literature	02-760-0291	Fashion Design	02-760-0515
East Asian Studies	02-760-0775, 0777	Medicine (Biomedical science)	031-299-6021
Eastern Philosophy	02-760-0221	Medicine (Clinical Medicine)	02-2148-9917
Design	02-760-0651	Human Resource Development	02-760-0821
Russian Language and Literature	02-760-0641	Interdisciplinary Course of Cognitive Science	02-760-1094
Interdisciplinary Course of Mechatronics Engineering	031-290-5882	Interaction Science	02-740-1882
Dance	02-760-0604	Clinical Research Design & Evaluation	02-2148-7799
		Electronic, Electrical, and Computer Engineering	031-290-5818,5824
Interdisciplinary Course of Physics and Chemistry	031-290-5262	Political Science	02-760-0379
Physics	031-290-7040	Industrial Pharmaceutical Science	031-290-7740
Convergence Engineering for Future City	031-299-4779	Landscape Architecture	031-290-7840
Arts	02-760-0575	Graduate School of China-MBA, MBE	02-740-1543
Sports Sciences	031-299-6920	Law	02-760-0341
Journalism and Mass Communication	02-760-0391	Interdisciplinary Course of Actuarial Science	02-760-0948
Social Welfare	02-760-0631	Interdisciplinary Course of Comparative Culture	02-760-1093
Sociology	02-760-0405	Translating Pre-modern Korean Texts in Classical Chinese	02-760-0784,0777

Industrial Engineering	031-290-7590	Korean Literature in Classical Chinese	02-760-0334
Food Science and Biotechnology	031-290-7810	Chemical Engineering	031-290-7310
Biomechatronic Engineering	031-290-7820	Chemistry	031-290-7060
Biological Science	031-290-7000	Interdisciplinary Program in Photovoltaic System Engineering	031-299-4619
Service Design Interdisciplinary Major	031-299-6581	Interdisciplinary Program in Crisis, Disaster and Risk	031-299-4145
Consumer & Family Science	02-760-0507	Integrative Biotechnology	031-290-7860
Mathematics	031-290-7020	Platform Software	031-290-5825
History	02-760-0301	Forensics Science	02-760-0745
Chinese Language and Literature	02-760-0281		
French Language and Literature	02-760-0271		
Korean Philosophy	02-760-0211		

13 Apostille and Embassy Legalization

1. International school graduation certificate and transcript certificate

Student who have graduated from overseas universities should submit the **Apostille certificates with original certificates.** Student graduating from countries without the Apostille Agreement (including China) must obtain **confirmation from the consul at Korean Embassy located at the country of graduated universities** and submit **confirmation with original certificates.**

2. Apostille certification

A. Apostille confirmation Authority

- Ministry of Foreign Affairs Apostille desk: 02-2100-7600
- Ministry of Justice Apostille desk: 02-720-8027

B. Apostille Member countries (2016.04.27)

Area	Member Countries
Asia	Republic of Korea, Mongolia, Brunei, Hong Kong, Macao, Japan, India, Israel, Turkey, Kyrgyzstan, Kazakhstan, Uzbekistan, Oman
Europe	Britain, France, Germany, the Netherlands, Norway, Italy, Albania, Austria, Belarus, Belgium, Bulgaria, Denmark, Bosnia and Herzegovina, Croatia, Cyprus, Czech Republic, Finland, Estonia, Georgia, Greece, Hungary, Ireland, Iceland, Latvia , Lithuania, Luxembourg, Malta, Monaco, Poland, Portugal, Russia, Romania, Serbia, Slovakia, Slovenia, Spain, Sweden, Switzerland, The Former Yugoslav Republic of Macedonia, Ukraine, Andorra, Moldova, Armenia, Azerbaijan, Liechtenstein, San Marino
America	United States, Mexico, Peru, Dominican Republic, Argentina, Panama, Suriname, Venezuela, Antigua Bar byuda, Bahamas, Barbados, Belize, Brazil, Durras, Colo Columbia, Dominica, Ecuador, El Salvador, Grenada, St. Vincent, Trinidad and Tobago, Saint Lucia, Saint Kitts and Nevis, Uruguay, Costa Rica, Paraguay, Chile
Africa	South Africa, Mauritius, Morocco, Cape Verde, Sao Tome and Principe, Botswana, Lesotho, Liberia, Namibia, Swaziland, Malawi
Oceania	New Zealand, Australia, Fiji, Maurizio Islands, Marshall Islands, Samoa, Cook Islands, tungga, Seychelles Islands, Niue

[2018 Spring] Application form - SKKU Graduate School

2018 학년도 전기 외국인특별전형 (※: This symbol means 'Do not put')			수험번호 (Applicant No.)	※
성명 (Name on Passport)	Korean			사 진 (Photo) (4Cm×5Cm)
	English	(Surname)	(Given Names)	
지원학과 (Major that *applicant* wants to study at SKKU)	(Put the exact major name in SKKU - Refer to the Admission Guide)			
과정 (Master's/Doctorate/Master's & Doctorate)				
입학구분 (First Year or Transfer)				
생년월일 (Date of Birth)	(Day)	(Month)	(Year)	
국적 (Nationality)				

공인어학능력시험 점수 - TOPIK (Official Language Test Results) (Refer to p.7 of admission guide)		공인어학능력시험 점수 – English (Official Language Test Results) (Refer to p.7 of admission guide)	(Test)	(Score)
여권번호 (Passport No.)		외국인등록번호(Alien Registration No.) (Card Holders Only)		
이메일 (E-mail address)		휴대폰번호(Cellular phone No.)		

성균관대내의 추천교수 성명 및 연락처 Recommending SKKU professor(if any) name/phone no./email
※ 단, 생명공학과/기계공학과/약학과/제약산업학과/나노기술학과/전자전기컴퓨터공학과/에너지시스템공학협동과정/태양광시스템협동과정/메카트로닉스공학협동과정 지원자는 필수입력 사항임
(Mandatory for Biological Sciences/ Pharmacy/ Industrial Pharmaceutical Science, Electrical and Computer Engineering/ Mechanical Engineering/ Nanoscience and Technology/ Convergence Engineering for Future City/ Interdisciplinary Program in Energy Systems Engineering/ Interdisciplinary Program in Photovoltaic System Engineering/ Interdisciplinary Course of Mechatronics Engineering)

학력					
학 사 (Bachelor's)	Name of University (Official English Name)				
	Major		Grade Point Average (GPA)	(out of) /	
	Date of Admission	(Day/Month/Year)	Date of Graduation	(Day/Month/Year)	
석 사 (Master's)	Name of University (Official English Name)				
	Major		Grade Point Average (GPA)	(out of) /	
	Date of Admission	(Day/Month/Year)	Date of Graduation	(Day/Month/Year)	
박 사 (Doctorate)	Name of University (Official English Name)				
	Major		Grade Point Average (GPA)	(out of) /	
	Date of Admission	(Day/Month/Year)	Date of Graduation	(Day/Month/Year)	

父 국적 (Nationality of Father)		母 국적 (Nationality of Mother)		
제출서류	1.학업계획서 ※	7.학력조회의뢰서 ※		수입증지 ※
	2.자기소개서 ※	8.학력조회동의서 ※		
	3.학사 졸업(예정)증명서 ※	9.고등교육학력사순보고서 ※		
	4.학사 성적증명서 ※	10.어학능력증명서(한국어/영어) ※		
	5.석사 졸업(예정)증명서 ※	11. Family relations certificate ※		
	6.석사 성적 증명서 ※	12. Copy of passport ※		

서류제출일	※	전산입력일	※

Self-Introduction

자 기 소 개 서(한글 or 영문)

Spring - 2018

지원학과 **Major**		성 명 **Name**	

SUNGKYUNKWAN UNIVERSITY 1398 성균관대학교

Study Plan
학업계획서

Spring - 2018

Type of Application 구 분	First Year( ) Transfer( ) 신입학 편입학	**Degree** 과 정	Master( ) Doctorate( ) Master&Doctorate( ) 석사 박사 석.박사통합
Major 지원학과		**Name** 성 명	

※ Describe your study plan according to headings below(1 page each, in Korean or English).
입학후의 학업에 대한 계획을 다음 항목별로 기술하십시오.(각 1매) (한글 또는 영어로 작성하시오)

1. Personal academic orientation
2. Reason of application and personal goal(s)
3. Future study plan(s)
4. Other(s)

SUNGKYUNKWAN UNIVERSITY 1398 성균관대학교

Study Plan

학업계획서

Spring - 2018

SUNGKYUNKWAN UNIVERSITY GRADUATE SCHOOL

Study Plan

학업계획서

Spring - 2018

SUNGKYUNKWAN UNIVERSITY GRADUATE SCHOOL

Spring - 2018

LETTER OF CONSENT (학력조회동의서)

NO	

SUNGKYUNKWAN UNIVERSITY

Office of International Student Services
2066, Seobu-ro, Jangan-gu, Suwon, Korea

Tel: +82-31-290-5028
Fax: +82-31-290-50239
http://www.skku.edu

To Whom It May Concern:

This letter is to confirm that I attended (♣Name of school _____).
I have applied to Sungkyunkwan University in Seoul, Korea for the ♣2017 academic year and have agreed to allow Sungkyunkwan University to officially request my academic records from the schools I previously attended.

In this regard, I would like to request your full assistance when the University's Office of International Student Services contacts you regarding verification of enrollment and transcripts.

Enrolled Name: ♣_____

Student ID Number: ♣_____

Date of Birth: ♣_____

Date of Admission (transfer): ♣_____

Date of Graduation (withdrawal): ♣_____

Sincerely,

♣_____ ♣(month) _____ - (day) _____ - 2017
Signature Date

※일자 표기 (Example)
09 - 27 - 2017
(월:Month) (일:Day) (년:Year)

※Applicants should write on the lines marked with ♣

Spring- 2018

LETTER OF REQUEST (학력조회의뢰서)

NO	

SUNGKYUNKWAN UNIVERSITY

Office of International Student Services
2066, Seobu-ro, Jangan-gu, Suwon, Korea

Tel: +82-31-290-5028
Fax: +82-31-290-5239
http://www.skku.edu

♣Date: . . . (dd/mm/yyyy)
♣Name of school :
♣Address of school :
♣Zip Code: ♣School Phone Num.:
♣Fax: ♣School or staff E-mail:
♣Student Name: ♣Student ID Number:

Subject: Requesting Student Information

Dear Sir or Madam,

The above applicant has submitted educational documents issued by your institution to our university. We ask that you please verify the accuracy and authenticity of the enclosed documents. We need your confirmation about his/her graduation, field of major, and date of graduation. Please fill in the lines below and return this document to our office. You may respond via fax or mail.

Thank you for your cooperation. We look forward to hearing from you soon.

Sincerely,

Vice President of International Affairs _____

Questions to Verify Student Information

Student's Name: _____
Degree: _____
Major: _____
Date Conferred: _____
Name of Institution: _____

Signature of University Official _____

서식 6 : 학과장 영어능력 확인서
※ 영어 Track 지원자용

영어 능력 확인서
Certificate of English Proficiency

성　　명(Name) :
생년월일(Date of Birth) :
수험번호(Application No.) :
지원학과(Major) :
학위과정(Degree) :

우리 학과는 대학원과정 수업의 대부분이 영어로 진행되고, 학위 논문을 영어로 작성할 수 있습니다.
위 지원자가 우리 학과 전공 수업을 영어로 수강하고, 학위 논문을 영어로 작성하기 위해 필요한 영어 능력을 충분히 갖추었다고 판단합니다.
The graduate school of our department offers most of its courses in English, and the graduation thesis can also be written in English. I hereby confirm that the above applicant has sufficient English proficiency to take our department's English courses and write graduation thesis in English.

성균관대학교 _____학과 학과장 _____(인)
Dean of _____ ,
Sungkyunkwan University

서식 7 : 전자전기컴퓨터공학과 지도교수 추천서
※ 전자전기컴퓨터공학과 지원자만 작성

Recommendation Form - CICE Graduate School

Spring – 2018

<table>
<tr><td rowspan="4">지원자
(Applicant)</td><td>성명 (Name)</td><td></td><td>생년월일
(Date of Birth)</td><td></td></tr>
<tr><td>국적
(Nationality)</td><td></td><td>연락처
(Contact No.)
* Email, Phone No.</td><td></td></tr>
<tr><td>지원학과
(Prospective Major)</td><td>Electrical and Computer Engineering</td><td rowspan="2">학위 과정
(Degree)
*Please Check ✓</td><td>석사(Master’s) ( )
박사(Doctorate) ( )</td></tr>
<tr><td>수험번호
(Applicant No.)</td><td></td><td>석박사통합(Combined Master’s & Doctorate) ( )</td></tr>
<tr><td rowspan="3">추천교수
(Recommender)</td><td rowspan="2">추천교수 정보
(Information of Professor)</td><td colspan="3">성명
(Name)
연락처
(Contact No.)</td></tr>
<tr><td colspan="3">소속 대학
(College)
소속 학과
(Department)</td></tr>
<tr><td>추천내용
(Recommendation)</td><td colspan="3">Please state the level of your recommendation in Korean or English.</td></tr>
</table>

SUNGKYUNKWAN UNIVERSITY 1398 성균관대학교

본인은 위 학생을 2018학년도 전기 신입학 일반대학원 전형에 추천하고자 합니다.

I hereby recommend the applicant aforementioned for admission to the 2018 Spring Semester in the General Graduate School.

201 . . .

Professor: _____ (Signature)

The Chair of Department of Electrical and Computer Engineering

서식 8 : 소프트웨어플랫폼학과 지도교수 추천서
※ 소프트웨어플랫폼학과 지원자만 작성

Recommendation Form
The College of Software Graduate School

Spring – 2018

<table>
<tr><td rowspan="4">지원자
(Applicant)</td><td>성명 (Name)</td><td></td><td>생년월일
(Date of Birth)</td><td></td></tr>
<tr><td>국적
(Nationality)</td><td></td><td>연락처
(Contact No.)
* Email, Phone No.</td><td></td></tr>
<tr><td>지원학과
(Prospective Major)</td><td>Software Platform</td><td rowspan="2">학위 과정
(Degree)
*Please Check ✓</td><td rowspan="2">석사(Master’s) ( )
박사(Doctorate) ( )
석박사통합(Combined Master’s & Doctorate) ( )</td></tr>
<tr><td>수험번호
(Applicant No.)</td><td></td></tr>
<tr><td rowspan="3">추천교수
(Recommender)</td><td rowspan="2">추천교수 정보
(Information of Professor)</td><td colspan="2">성명
(Name)
연락처
(Contact No.)</td></tr>
<tr><td colspan="2">소속 대학
(College)
소속 학과
(Department)</td></tr>
<tr><td>추천내용
(Recommendation)</td><td colspan="2">Please state the level of your recommendation in Korean or English.</td></tr>
</table>

본인은 위 학생을 2018학년도 전기 신입학 일반대학원 전형에 추천하고자 합니다.
I hereby recommend the applicant aforementioned for admission to the 2018 Spring Semester in the General Graduate School.

201 . . .

Professor: _____ (Signature)

The Chair of Department of Platform Software