

Fall 2019 (1st, 2nd Round)  
**Admission Guide  
for Undergraduate  
International Students  
(Freshmen)**

1398



# CONTENTS

---

1. Application Schedule .....	3
2. Admission Units .....	4
3. Admission Requirements .....	8
4. Required Documents .....	9
5. Application Fee .....	12
6. Evaluation .....	12
7. Enrollment .....	12
8. International Student Scholarship .....	13
9. Attention .....	14
10. Contact Information .....	15

[Reference]

Apostille and Embassy Legalization Information

► Forms

- Form 1. Personal Statement
- Form 2. Letter of Consent





## 1 Application Schedule

Category	Date	
	1 <sup>st</sup> Round	2 <sup>nd</sup> Round
Application (Online)	10:00, Mar. 4 (Mon) ~ 17:30, Mar. 8 (Fri), 2019	10:00, May 27 (Mon) ~ 17:30, May 31 (Fri), 2019
Document Submission	Mar. 4 (Mon) ~ Mar. 15 (Fri), 2019	May 27 (Mon) ~ Jun. 7 (Fri), 2019
Admission Announcement	15:00, Apr. 12 (Fri), 2019	15:00, Jul. 5 (Fri), 2019

- Application submission is due **the last day of the application period at 17:30, and modification and edits are not available once submitted.**
- Only the documents that arrive within the application period are to be considered for evaluation. **International courier should have a postmark of the date, which is within the application period, to be accepted.**
- Address of Document Submission

Postal Code : 03063

Address : 서울시 종로구 성균관로 25-2 성균관대학교 국제관 2층 90212호  
#90212, International Hall 2<sup>nd</sup> floor, Sungkyunkwan University,  
25-2, Sungkyunkwan-ro, Jongno-gu, Seoul, Korea

Recipient : 외국인유학생지원팀 학사과정 외국인특별전형 담당자  
Undergraduate Admissions Officer(OISS)

**\*\* Please be sure to include the recipient**

- Applicant cannot withdraw or modify the application after submission and payment of the application fee.
- **Students admitted in the 1<sup>st</sup> round cannot reapply in the 2<sup>nd</sup> round.**

### ■ Contact Information

Office of International Student Services, SKKU

<Chinese> ☎ +82-2-760-0025 ✉ [skkucn@skku.edu](mailto:skkucn@skku.edu)

<English> ☎ +82-2-760-0026 ✉ [skkuen@skku.edu](mailto:skkuen@skku.edu)

## 2 Admission Units

### 1. Admission Units

#### 1) Humanities & Social Sciences Campus

Unit	College	Department/Major
Affiliated College (Humanities)	Confucian Studies and Eastern Philosophy	Confucian and Oriental Studies
	Liberal Arts	Korean Language and Literature, English Language and Literature, French Language and Literature, Chinese Language and Literature, German Language and Literature, Russian Language and Literature, Korean Literature in Classical Chinese, History, Philosophy, Library and Information Science
Affiliated College (Social Sciences)	Social Sciences	Public Administration, Political Science and Diplomacy, Media Communication(Journalism and Mass Communications), Sociology, Social Welfare, Psychology, Consumer and Family Sciences, Child Psychology and Education
	Economics	Economics, Statistics Global Economics
Department	School of Business	Business Administration, Global Business Administration
	School of Art	Film · Television and Multimedia, Fashion Design, Acting for Theatre, Film and TV

#### 2) Natural Sciences Campus

Unit	College	Department/Major
Affiliated College (Natural Sciences)	Science	Biological Sciences, Mathematics, Physics, Chemistry
	Biotechnology and Bioengineering	Food Science and Biotechnology, Bio-Mechatronic Engineering, Integrative Biotechnology
Affiliated College (Engineering)	Engineering	Chemical Engineering/Polymer Science & Engineering*, Advanced Materials Science & Engineering*, Mechanical Engineering*, Civil, Architectural Engineering & Landscape Architecture*, Systems Management Engineering*, Architecture(5 years)
Department	Information and Communication Engineering	Electronic & Electrical Engineering*
	Software	Software
	Institute of Convergence of Sungkyunkwan	Biomedical Engineering
	Sport Science	Sport Science

- \* 6 majors with asterisk are accredited by ABEEK and students who completed SKKU specified elective program will be certified
- **Affiliated College** : specific majors will be determined at the end of the freshmen year based on students' preferences and their academic performance (GPA) of the freshmen year
- **Departments only recruiting in the Spring Semester (academic year starting in March)**: Acting for Theatre · Film · TV(1st round), Architecture, Global Business Administration, Global Economics, Biomedical Engineering
- Names of departments / majors are subject to change



## 2. Number of Students to be Admitted

Optimal number determined by each admission unit

## 3. Application Track

- **Korean Track** : admission unit that requires Korean Proficiency
- **English Track** : admission unit that requires English Proficiency
- **Korean–English Selective Track** : admission unit that requires either Korean or English Proficiency

## 4. Application Requirements for Each Admission Unit

◁ **Korean Track A** ▷ : Applicant may apply to up to two admission units; admission unit for the 1<sup>st</sup> choice is required but the 2<sup>nd</sup> choice is optional

※ Architecture, Acting for Theatre·Film·TV only recruit freshmen in the Spring Semester

Admission unit for 1 <sup>st</sup> choice	<ul style="list-style-type: none"> <li>■ Affiliated College–Social Sciences</li> <li>■ Film, Television and Multimedia</li> <li>■ Sport Science</li> </ul>	<ul style="list-style-type: none"> <li>■ Business Administration</li> <li>■ Fashion Design</li> </ul>
Admission unit for 2 <sup>nd</sup> choice	<ul style="list-style-type: none"> <li>■ Affiliated College–Humanities</li> <li>■ Affiliated College–Engineering</li> </ul>	<ul style="list-style-type: none"> <li>■ Affiliated College–Natural Sciences</li> <li>■ Electronic &amp; Electrical Engineering</li> </ul>

◁ **Korean Track B** ▷ : Applicant may apply to only one admission unit

Admission Unit
<ul style="list-style-type: none"> <li>■ Affiliated College–Humanities</li> <li>■ Affiliated College–Engineering</li> </ul>
<ul style="list-style-type: none"> <li>■ Affiliated College–Natural Sciences</li> </ul>

### ※※※ Important Notes for Korean Track Applicants ※※※

- **Affiliated Colleges of Humanities, Social Sciences, Natural Sciences, Engineering**: specific majors will be determined at the end of the freshmen year based on students' preferences and their academic performance (GPA) of the freshmen year

Affiliated College	Department/Major
Humanities	Confucian and Oriental Studies, Korean Language and Literature, English Language and Literature, French Language and Literature, Chinese Language and Literature, German Language and Literature, Russian Language and Literature, Korean Literature in Classical Chinese, History, Philosophy, Library and Information Science
Social Sciences	Public Administration, Political Science and Diplomacy, Media Communication (Journalism and Mass Communications), Sociology, Social Welfare, Psychology, Consumer and Family Sciences, Child Psychology and Education, Economics, Statistics
Natural Sciences	Biological Sciences, Mathematics, Physics, Chemistry, Food Science and Biotechnology, Bio–Mechatronic Engineering, Integrative Biotechnology
Engineering	Chemical Engineering/Polymer Science & Engineering, Advanced Materials Science & Engineering, Mechanical Engineering, Civil, Architectural Engineering & Landscape Architecture, Systems Management Engineering

- Graduation requirement: students must submit scores of TOPIK level 5 or above

◁ English Track A ▷ : Global Economics, Global Business Administration, Biomedical Engineering recruit freshmen only in the Spring Semester (academic year starting in March)

◁ English Track B ▷ : Applicant may apply to only one admission unit

#### Admission Unit

- Software
- Affiliated College–Engineering

#### \*\*\* Important Notes for Applicants of Affiliated College–Engineering (English Track) \*\*\*

- specific majors will be determined at the end of the freshmen year based on students' preferences and their academic performance (GPA) of the freshmen year

Admission Unit	Department / Major
Affiliated College–Engineering	Chemical Engineering/Polymer Science & Engineering, Advanced Materials Science & Engineering, Mechanical Engineering, Civil, Architectural Engineering & Landscape Architecture

◁ Korean–English Selective Track ▷ : Applicant may apply to only one admission unit

#### Admission Unit

Electronic & Electrical Engineering

#### \*\*\* Important Notes for Applicants of Electronic & Electrical Engineering (Korean–English Selective Track) \*\*\*

- Freshmen who enter SKKU with Korean language certificate must submit scores of TOPIK level 5 or above for graduation; this requirement does not apply to freshmen who enter with English language certificate



## 5. Multiple Majors / Interdisciplinary Major / Self-designed Transdisciplinary Studies

- **Multiple Majors** : students can major in up to 2 different majors (up to 3 majors in total)
  - Departments not available for multiple majors: Global Economics, Global Business Administration, Software, Biomedical Engineering
- **Interdisciplinary Program** : a program combined of more than 2 different majors; students may choose and complete the program for multiple majors

College	Interdisciplinary Program	Department
Liberal Arts	Comparative Culture	Korean Language and Literature, English Language and Literature, French Language and Literature, German Language and Literature, Russian Language and Literature, Korean Literature in Classical Chinese, History, Philosophy
	Japanology	Korean Language and Literature, English Language and Literature, History, Confucian studies and Eastern Philosophy, Law, Political Science and Diplomacy, Business Administration
	Glocal Culture Contents	Korean Language and Literature, English Language and Literature, French Language and Literature, Chinese Language and Literature, German Language and Literature, Russian Language and Literature, Korean Literature in Classical Chinese, History, Philosophy, Library and Information Science
	Data Science	Library and Information Science, Computer Science and Engineering Statistics, Consumer and Family Sciences, German Language and Literature
Social Sciences	Public Good and Law	Global Leader, Business Administration
Economics	International Trade	English Language and Literature, French Language and Literature, German Language and Literature, Russian Language and Literature, Chinese Language and Literature, History, Law, Public Administration, Political Science and Diplomacy, Economics, Business Administration
Business Administration	Entrepreneurship	Business Administration, Social Welfare, Education, Psychology
Software	Convergent Software	SCSC Track : Computer Science and Engineering, Software Convergent SW Track
	Informatics	Software, Global Economics, Global Business Administration, Design, Education, Biomedical Engineering
Biotechnology & Bioengineering	Biotechnology	Food Science and Biotechnology, Bio-Mechatronic Engineering, Integrative Biotechnology
Institute of Convergence of SKKU	Energy Science	Energy Science, Electronic & Electrical Engineering, Advanced Materials Science & Engineering, Chemical Engineering/Polymer Science & Engineering, Mechanical Engineering
Academy of East Asian Studies	Korean Interdisciplinary Studies (for international students only)	Confucian studies and Eastern Philosophy, Korean Language and Literature, History, Political Science and Diplomacy, Journalism and Mass Communications, Sociology, Economics, Business Administration, Academy of East Asian Studies

- **Self-designed Transdisciplinary Studies** : students design and complete the curriculum based on the courses offered by the departments open to multiple majors and partner universities



### 3 Admission Requirements

#### 1. Nationality Requirements

(By the time of application) International students whose parents are foreign nationals. (Non-Korean nationality)

- Exceptionally, Taiwanese nationality applicant with one of the parents holding a Korean nationality is eligible; application is not available from Spring 2020 admission
- Applicant with dual nationality is not eligible.
- If an applicant or parent abandoned the Korean citizenship, the applicant and parents must have acquired foreign nationalities before entering high school and abandoned Korean nationalities by the time of application
  - proof of denationalization (loss of nationality) with the date of both the applicant and parents should be submitted
- Applicant who hold Korean nationality due to naturalization of parents cannot apply.
- If an applicant is legally a family with only one parent by divorce, remarriage, death, the nationality of the corresponding parent shall be considered for the application qualification. Proving documents issued by the government should be submitted.

#### 2. Academic Requirements

Applicants must meet one of the following conditions:

- 1) Graduated from high school or expected to graduate before August 31, 2019.
- 2) Have high school graduate equivalency approved by an authorized organization.

#### 3. Language Requirements

**At least one of the language requirements must be fulfilled before the document submission deadline.**

- ※ Language test scores must be valid at the time of submission
- ※ TOPIK level 4 or above will be required for applicants who enter with Korean language certificate (Korean Track A and B, Korean-English Selective Track) from Year 2020.

Track	Language Requirement
Korean Track A	TOPIK (Test of Proficiency in Korean) level 4 or above
Korean Track B	TOPIK (Test of Proficiency in Korean) level 3 or above
English Track A	[ select between ①, or ② ] ① TOEFL iBT 90 or IELTS 6.5 (or above) ② Students with nationality that use English as a mother tongue/official language can submit proof of Secondary (Middle and High School) education completion within their home country.(apostille required)
English Track B	[ select between ①, or ② ] ① TOEFL iBT 80 or IELTS 5.5 (or above) ② Students with nationality that use English as a mother tongue/official language can submit proof of Secondary (Middle and High School) education completion within their home country.(apostille required)
Korean-English Selective Track	[ select among ①, ②, or ③ ] ① TOPIK (Test of Proficiency in Korean) level 3 or above ② TOEFL iBT 80 or IELTS 5.5 (or above) ③ Students with nationality that use English as a mother tongue/official language can submit proof of Secondary (Middle and High School) education completion within their home country.(apostille required)





## 4 Required Documents

### 1. All applicants MUST submit the following documents

Documents (Mandatory)	Note
Application	<ul style="list-style-type: none"> <li>Print, submit the application after completing the online registration</li> </ul>
Personal statement	<ul style="list-style-type: none"> <li><b>Note</b></li> <li>① <b>Consistency between the contents of the application form, personal statement, letter of consent and submitted documents</b> <ul style="list-style-type: none"> <li>If any of the contents in the application form, personal statement is inconsistent with other documents, it is considered false information and applicant will be rejected.</li> <li>If the name of the Chinese high school is not the official English name, it is considered false information and applicant will be rejected</li> </ul> </li> <li>② <b>Personal statement</b> <ul style="list-style-type: none"> <li>Please read the instruction carefully and answer the questions.</li> </ul> </li> </ul>
Letter of consent	
Copy of passport (applicant, parents)	<ul style="list-style-type: none"> <li>Applicant's copy of passport is mandatory</li> <li><b>When applicant's parents do not possess a passport</b>, national ID card can be submitted instead (translation to English and notarization is required) <ul style="list-style-type: none"> <li>Nationality certification issued by the government can be submitted</li> </ul> </li> </ul>
Copy of applicant's foreigner registration ID card Issued by Korean Immigration Office (Only for Applicants who are residing in Korea)	<ul style="list-style-type: none"> <li><b>If an applicant or parent abandoned the Korean citizenship</b>, the applicant and parents must have acquired foreign nationalities before entering high school and abandoned Korean nationalities by the time of application <ul style="list-style-type: none"> <li>proof of denationalization (loss of nationality) with the date of both the applicant and parents should be submitted</li> </ul> </li> <li><b>In case applicant is unable to submit the parent's documents due to divorce or death</b>, additional proof of documents issued by a government institution should be submitted (translation is needed if the document is not in English or Korean)</li> </ul>
Family relationship certificate or family registry certificate	<ul style="list-style-type: none"> <li><b>Applicant who hold Korean nationality due to naturalization of parents cannot apply.</b></li> <li><b>For Chinese applicants</b>, he/she can choose between family relationship certificate and household registration (Hukoubu). In case of hukoubu submission, householder must be one of the parents and all family members must be in one hukoubu.</li> </ul>

Documents (Mandatory)	Note
Documents proving language proficiency	<ul style="list-style-type: none"> <li>■ <b>Language test scores that prove language proficiency</b> <ul style="list-style-type: none"> <li>– Korean Track : TOPIK scores</li> <li>– English Track : TOEFL or IELTS scores</li> <li>※ Students with nationality that use English as a mother tongue/ official language can submit proof of Secondary (Middle and High School) education completion within their home country.(apostille required)</li> <li>– Korean-English Selective Track : Select one between Korean (TOPIK) or English (TOEFL/IELTS)</li> </ul> </li> </ul>
High school diploma	<ul style="list-style-type: none"> <li>■ <b>Student who graduated from overseas high schools</b> can choose one of the options below: (documents only issued within 1 year by the time of application are valid) <ul style="list-style-type: none"> <li>① All documents proving academic background must be confirmed through <b>Apostille</b> (see Apostille Member Countries)</li> <li>② Countries without the Apostille Agreement (including China) must obtain <b>confirmation from the consul at Korean Embassy</b> located in the country of graduated high school.</li> </ul> </li> </ul>
Transcript of all high school grades	<ul style="list-style-type: none"> <li>■ <b>Important Notes</b> <ul style="list-style-type: none"> <li>① <b>Transcript of all high school grades</b> <ul style="list-style-type: none"> <li>– Each subject must indicate the obtained grade and the grade scale (documents without grade scale are not accepted), otherwise applicant will be disqualified)</li> <li>– Handwritten grades are not accepted</li> </ul> </li> <li>② <b>Documents that are not written in English or Korean</b> need official translation and notarization</li> <li>③ <b>The official names in English must be checked carefully before submitting the translated documents;</b> applicant will be disqualified if the official names do not comply with the names on the translated documents</li> </ul> </li> </ul>
[Candidates from China] High School Academic Proficiency Test (Huikao) Results	<ul style="list-style-type: none"> <li>■ <b>[Candidates from China must submit the following documents in English ]</b> <ul style="list-style-type: none"> <li>– 《High School Academic Proficiency Test (Huikao) Results》 《普通高中学业水平考试（会考）成绩认证报告》 中国高等教育学生信息网(学信网) <a href="http://www.chsi.com.cn">http://www.chsi.com.cn</a></li> </ul> </li> <li>※ Applicants residing in the region where Huikao is not held: The transcript report of Gaokao(高考) or the certificate indicating non-release of Huikao issued by the governmental authority located in the region where the candidate holds residence can be submitted</li> </ul>



## 2. Optional Documents

Documents (Optional)		Note
Korean course at Language Institute	Certificate of Completion	<ul style="list-style-type: none"> <li>■ Certificate of Completion Korean level 4 or above issued by university language institutes</li> <li>– Transcript must include the attendance rate.</li> <li>– Proof of Enrollment is not accepted.</li> <li>– Additional points may be added if the document is submitted.</li> </ul>
	Transcript	
Other official language test score		<ul style="list-style-type: none"> <li>■ Official Test Scores of language other than the applicant' s own native language</li> <li>※ Test score should be valid by the time of application</li> <li>e.g.: TOEFL, TOEIC, TEPS, IELTS, HSK, JLPT, DELF, DELE, TestDaF, TORFL, Celpe Bras etc.</li> </ul>
Proof of documents for extracurricular activities		<ul style="list-style-type: none"> <li>■ Awards, team activities, overseas academic experience, volunteering activities, license, portfolio etc.</li> <li>– Additional points may be added if the documents are submitted</li> <li>– Only certificates obtained during high school are accepted</li> <li>– In the case of group activities, the confirmation from the head of the organization must be submitted</li> <li>– Only Volunteering Certificates proving more than 30 hours of volunteering activity are accepted</li> <li>– Translation is needed if the document is not in English or Korean</li> </ul>
College entrance exam score or academic reference		高等学校招生考试(高考), 大学入試センター試験, SAT, ACT, AP, A-Level, International Baccalaureate(IB), Australian Tertiary Admission Rank(ATAR), National Certificate of Educational Achievement(NCEA), SIJIL PELAJARAN MALAYSIA(SPM) etc.

## 3. Note

- All submitted documents should be **original**. In case of submitting photocopied documents, applicants must have the copies notarized or apostilled or brought to SKKU Office of International Student Services in original for official confirmation.
- Documents not in Korean or English must be accompanied by a notarized **Korean or English translation**.
- Write your application number on the bottom right corner of every document.
- SKKU may request the submission of additional documents as needed.
- **All documents submitted to Office of International Student Services will not be returned regardless of admission result.**

## 5 Application Fee

KRW 100,000 or USD 100

- SKKU is in charge of other related fees for the admissions process.
- Application fee is not refundable.

## 6 Evaluation

Evaluation method : **Document screening**

- Academic transcript, personal statement, language ability and other performance scores are evaluated overall
- There can be additional interview if needed.

## 7 Enrollment

1. Procedure: Wire transfer to the virtual bank account number on the tuition invoice
2. Payment Period : **July 2019**
3. Amount of Payment : amount indicated in Tuition Invoice
4. Tuition and Fees
  - ※ Payment must be received during the enrollment period, otherwise admission will be canceled.
  - Entrance fee (for 1<sup>st</sup> semester only)

Subject	KRW	USD	CNY
All international freshmen students	673,000	610	4,070

- Tuition (per semester in Year 2019, the amount is subject to change)

Department / College	KRW	USD	CNY
Humanities, Social Science, Business Administration	4,024,000	3,590	24,300
Global Business Administration	6,262,000	5,587	37,810
Global Economics	5,600,000	4,996	33,810
Film, Television & Multimedia, Acting for Theatre, Film and TV, Fashion Design	5,274,000	4,707	31,840
Natural Sciences, Sport Science	4,669,000	4,166	28,190
Engineering, Software, Electronic & Electrical Engineering, Biomedical Engineering	5,274,000	4,705	31,840



## 8 International Student Scholarship

### 1. Admission/Merit based scholarships

Type of Scholarship	Condition	Amount
Admission Scholarship (1st semester)	Top 2% of successful candidates	100% tuition waiver
	Top 2~3% of successful candidates	70% tuition waiver
	Top 3~10% of successful candidates	50% tuition waiver
	Top 10~55% of successful candidates	10% tuition waiver
Merit based scholarship after enrollment (2nd~8th semester)	Average GPA of previous semester 4.0 or above	70% tuition waiver
	Average GPA of previous semester 3.5~4.0	50% tuition waiver
	Average GPA of previous semester 3.0~3.5	30% tuition waiver
	* For international freshmen who take ISC program (Intensive Study Course for International students), scholarship based on average GPA 3.0 ~ 3.5 (30% of tuition fee) is not given. * Students who receive "F" in the previous semester for one or more classes will not be eligible to receive merit based international student scholarship.	

- Separate application for Admission Scholarship is not required and applicant can check the nomination result and amount he/she will receive at the time of admission announcement.
- International students are not eligible for the scholarship given to Korean students from each department.

### 2. Samsung Global Sungkyun Scholarship for International Students

Category	Details
Requirements	<ul style="list-style-type: none"> <li>■ Freshman applicants who submitted all required and optional documents for English Track(A,B) or Korean–English Selective Track (for those who enter with English language proficiency) application</li> </ul>
Benefit	<ul style="list-style-type: none"> <li>■ Full tuition fee for four academic years (8 semesters)               <ul style="list-style-type: none"> <li>– Requirements to continue with the scholarship: student should take at least 12 credits (taking 9 credits is allowed for the 7<sup>th</sup> semester) and achieve average GPA of 3.7 or above without any “F” grade (student will be disqualified for scholarship if he/she fails to meet the requirement more than once)</li> </ul> </li> <li>■ Living expenses provided: KRW 500,000 per month</li> <li>■ Priority in assignment of dormitory and full dormitory fees provided if assigned</li> <li>■ 1:1 mentoring program (alumni, professor or experts in the field of your choice)</li> <li>■ Exclusive counseling program</li> </ul>
Evaluation Process	<ul style="list-style-type: none"> <li>■ Admitted students will be evaluated for the scholarship without any additional application and scholarship recipient will be informed individually</li> <li>■ Evaluation will be based on the submitted documents but interviews may take place when needed.</li> <li>■ Submission of optional documents to prove eligibility is mandatory.</li> </ul>

## 9 Attention

### 1. Application

- 1) In principle, applicant must submit application form online.
- 2) Application is accepted by university only when an application number is assigned.
  - online registration: number is assigned after the application fee payment
- 3) **After application form is submitted, required documents must be submitted to the Office of International Student Services by 17:30 the last day of the application period. If required documents are not submitted until the deadline or there are missing documents, the applicant can be disqualified.**
- 4) After paying the application fee, applicant cannot cancel or modify the application. Return of application fee is determined according to SKKU regulations.
- 5) Evaluation of the applicant is based on the submitted documents. (Revision after submission is not allowed).
- 6) **Applicants are responsible for all the disadvantages caused by omission of information (i.e. missing phone number), lack of documents, etc.**
- 7) **When false documents, plagiarism or other misconduct is disclosed, applicant will be rejected even after acceptance is announced.**
- 8) **Applicants are not allowed to change the department they applied for after their applications have been accepted.**
- 9) Personal Information
  - Personal information is collected under applicant's consent, and the information collected is not used for any other purpose other than undergraduate admissions and related services in accordance with our university regulations.
  - SKKU outsources the online application to 'UWAY APPLY' and some personal information can be used and collected by 'UWAY APPLY' for application processing.
  - Collected Personal information:  
Alien registration number, passport number, name, application number, type of application, choice recruited units, name of graduated high school / date of graduation, the applicant addresses and phone numbers, e-mail address, emergency contacts, Fee / Tuition return account number, guardian's name and nationality, personal details, etc.

### 2. Others

- 1) The admission is canceled even after admitted if applicant fails to graduate high school, or submitted documents that include false information.
  - **Applicant expected to graduate from high school** should submit the certificate of graduation to the Office of International Student Services by due
    - ※ Students graduated overseas should submit apostille or confirmation from the consul or embassy of Korea
- 2) If applicant is admitted by illegal means, the admission is canceled.
- 3) If admission qualification is not met by the applicant, admission is canceled even after enrollment.



- 4) Foreign high school graduates are considered to have agreed to academic record disclosure and inquiry process and must cooperate with the inquiry procedure conducted after acceptance from the university.
- 5) If the academic records differ from submitted documents, or academic institution does not reply to the inquiry within six months after enrollment, acceptance by university can be canceled.
- 6) Applicant who significantly interfere with admission process can be legally liable.
- 7) All details related to the admission should be confirmed directly by the applicant via SKKU Admissions homepage.
- 8) After receipt of application fee, applicant cannot withdraw the application and the fee will not be returned.
- 9) Details not specified in the admission guide is subject to our university' s criteria.
- 10) The Korean version of the Admission Guide will be the main reference for all information on application and evaluation process in case of misinterpretation in the English and Chinese versions.



## 10 Contact Information

### Office of International Student Services

#### 1. Admission

- ※ Only the Office of International Student Services (OISS) from Humanities & Social Sciences Campus (Seoul) takes charge of the admission process.

- Admissions Webpage

Korean/Chinese : <https://admission-global.skku.edu/chn>

English : <https://admission-global.skku.edu/eng>

- Contact

〈Chinese〉 ☎ +82-2-760-0025 ✉ [skkucn@skku.edu](mailto:skkucn@skku.edu)

〈English〉 ☎ +82-2-760-0026 ✉ [skkuen@skku.edu](mailto:skkuen@skku.edu)

- Address: (03063) Office of International Student Services, 90212, International Hall 2<sup>nd</sup> floor, Sungkyunkwan University, 25-2, Sungkyunkwan-ro, Jongno-gu, Seoul, Korea

#### 2. Student Life and Visa

- ※ Please contact the office at the campus of your department

##### Humanities and Social Sciences Campus

- ☎ +82-2-760-0024 ✉ [oisshs@skku.edu](mailto:oisshs@skku.edu)

- Location : 90212, International Hall 2<sup>nd</sup> floor, Sungkyunkwan University, 25-2, Sungkyunkwan-ro, Jongno-gu, Seoul, Korea

##### Natural Sciences Campus

- ☎ +82-31-290-5026 ✉ [oissns@skku.edu](mailto:oissns@skku.edu)

- Location : 1<sup>st</sup> floor, Student Center, 2066 Seobu-ro, Jangan-gu, Suwon, Gyeonggi-do, Korea



## [Reference] Apostille and Embassy Legalization Information

### 1. International school graduation certificate and transcript certificate

Student who graduated from overseas high schools should submit the **Apostille certificates**, and student graduating from countries without the Apostille Agreement (including China) must obtain **confirmation from the consul at Korean Embassy located in the country of graduated high school**.

- Apostille certificate

Apostille certificates issued by the government institution located in the country of graduated high school should be submitted along with the original documents of graduation certificate and transcripts

- Embassy Legalization

**Confirmation from the consul at Korean Embassy located in the country of graduated high school** should be submitted along with the original documents of graduation certificate and transcripts

### 2. Apostille certification

- Apostille Confirmation Authority

- Ministry of Foreign Affairs Apostille desk: 02-2100-7600
- Ministry of Justice Apostille desk: 02-720-8027

- Apostille Member countries (as of 2017.09.21.)

Area	Member Countries
Asia	Republic of Korea, Mongolia, Brunei, Hong Kong, Macao, Japan, India, Tajikistan
Middle East	Oman, Israel, Bahrain, Morocco
Europe	Albania, Austria, Belarus, Belgium, Bosnia and Herzegovina, Bulgaria, Croatia, Cyprus, Czech, Denmark, Estonia, Finland, France, Georgia, Germany, Germany, Malta, Greece, Hungary, Iceland, Ireland, Italy, Latvia, Lithuania, Luxembourg, Monaco, Montenegro, the Netherlands, Norway, Poland, Portugal, Russia, Romania, Serbia, Slovakia, Slovenia, Spain, Sweden, Switzerland, Turkey, Kyrgyzstan*, Macedonia, Ukraine, Britain, Andorra, Armenia, Azerbaijan, Moldova, Liechtenstein, San Marino, Kazakhstan, Uzbekistan*, Kosovo
America	United States, Argentina, Mexico, Panama, Suriname, Venezuela, Antigua Bar byuda, Bahamas, Barbados, Belize, Columbia, Dominican Republic, Dominica, Ecuador, El Salvador, Grenada, Honduras, St. Vincent, Peru*, Trinidad and Tobago, Saint Lucia, Saint Kitts and Nevis, Uruguay, Costa Rica, Nicaragua, Paraguay, Brazil, Chile, Guatemala
Africa	South Africa, Botswana, Burundi, Lesotho, Liberia, Namibia, Sao Tome and Principe, Swaziland, Malawi, Cape Verde, Seychelles
Oceania	New Zealand, Niue, Marshall Islands, Mauritius, Batuanu, Samoa, Seychelles Islands, Cook Islands, Tongga, Fiji, Australia

\* Please refer to the Hague Conference on Private International Law website ([www.scch.net](http://www.scch.net)) for updated information

## 자 기 소 개 서

### 지원자 인적사항

전형유형 :  지원학과 :  수험번호 :   
성명 :  생년월일  출신교 :

### 작성 및 입력 유의사항

1. 자기소개서는 반드시 본 서식을 사용해야 하며, 작성완료 후 출력하여 서류제출 기간에 제출해야 합니다.
2. 지원한 트랙에 따라 한글 또는 영어로 작성해야 하며, 지정한 분량을 초과할 수 없습니다.
  - 한국어트랙 및 한영선택트랙 중 한국어 선택 지원자 : 한국어로 작성
  - 영어트랙 및 한영선택트랙 중 영어 선택 지원자 : 영어로 작성
3. 자기소개서 내용 중 허위사실 기재, 대리작성, 표절, 위조서류 제출 등 기타 부정한 사실이 발견되는 경우 불합격 처리하며, 합격자 발표 이후라도 합격 및 입학을 취소할 수 있습니다.
4. 우리대학이 자기소개서 내용 확인을 요청할 경우 지원자는 이에 적극 협조해야 하며, 추가 자료 제출을 요청받은 경우, 별도 지정일시까지 반드시 제출해야 합니다.

※ 위 유의사항을 확인, 준수할 것을 서약합니다.

201      년      월      일

지원자: \_\_\_\_\_ (인)

성균관대학교 총장 귀하

1. 자기소개(300자 내외)

2. 성균관대학교 지원 동기(300자 내외)

3. 아래 질문에 대해 모두 또는 1개 선택하여(답변한 질문에 V 표시) 작성(300자 내외)

- ☐ 대학 입학 후 학업계획 및 향후 진로
- ☐ 내가 기대하는 대학생활

4. 어려움을 극복한 사례 및 방법(300자 내외)

5. 아래 질문에 대해 모두 또는 1개 선택하여(답변한 질문에 V 표시) 작성(300자 내외)

- ☐ 한국 유학을 선택한 이유
- ☐ 한국 생활을 하며 느낀 점

# SELF-INTRODUCTION

APPLICANT INFORMATION					
ADMISSIONS TYPE	<input type="text"/>	MAJOR	<input type="text"/>	APPLICATION NO.	<input type="text"/>
NAME	<input type="text"/>	DATE OF BIRTH	<input type="text"/>	NAME OF HIGH SCHOOL	<input type="text"/>

NOTE
<p>1. Please use the below designated form to write your personal statement.</p> <p>2. Please type or print in English or Korean. Each answer should not exceed the given length. (As to question '3' , applicants who select &lt;Korean Track&gt; or &lt;Korean-English Selective Track&gt; must write it as Korean)</p> <p>3. Applicants should include truthful and accurate information. If the information is found to be false, plagiarized or written by someone else, the admission will be canceled even after the acceptance announcement.</p> <p>4. Applicante need to submit additional documents in case of confirmation from the University.</p>

I certify that I have read and understand above informarion and agree to abide the university regulation.

201 . . .

APPLICANT' S SIGNATURE\_\_\_\_\_

1. Self Introduction

2. Explain your reasons why did you select SKKU for your undergraduate studies.

3. Choose ONE between these two options(indicate your selection V)

- ☐ Present <Study Plan & future career> for admission at SKKU.
- ☐ Express your expectations in relation to academic life at SKKU.



4. Describe some examples when you struggle to overcome several difficulties in your life.

5. Choose ONE between these two options(indicate your selection V)

- ☐ Reasons for choosing Korea as study abroad destination
- ☐ Opinions/impressions/contradictions after experiencing Korean lifestyle



LETTER OF CONSENT(학력조회동의서)

No.

SUNGKYUNKWAN UNIVERSITY

Office of International Student Services  
25-2, Sungkyunkwan-ro, jongno-gu, Seoul 03063, KOREA

Tel: +82-2-760-0025  
Fax: +82-2-760-0030  
[undergrad@skku.edu](mailto:undergrad@skku.edu)  
<http://www.skku.edu>

To whom it may concern,

This letter is to confirm that I attended \_\_\_\_\_.

I have applied to **Sungkyunkwan University in Seoul, Korea for the 2019 academic year** and have agreed to allow **Sungkyunkwan University** to officially request my academic records from previously attended schools.

In this regard, I would like to request your full assistance when they contact you regarding verification of enrollment and transcripts.

Student Name	
Date of Birth	
School Name	
School Address	
School E-mail	
Date of Admission	
Date of Graduation	

Date : \_\_\_\_\_

Sincerely yours,

Signature : \_\_\_\_\_