[Form 1] 입학 지원서

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| **[2019 Fall] Application form - SKKU Graduate school** |
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| **2019학년도 후기 외국인특별전형 (※** means **‘Official Only’**) | **수험번호(Applicant No.)**  | **※** |
| **성명(Name on Passport)** | **Korean** |  | **사  진****(Photo)**(4cm×5cm) |
| **English** | (Surname) | (Given name) |
| **지원학과 (Department you apply)** | (the exact name on the guide) |
| **과정 (Master’s/Ph.D/Combined Master&Ph.D)** |  |
| **입학구분 (First Year or Transfer)** |  |
| **생년월일 (Date of Birth)** | (Day) | (Month) | (Year) |
| **국적 (Nationality)** |   | **성별 (Gender)** |  |
| **공인어학능력시험 점수 - TOPIK****(Official Language Test Results)** |  | **공인어학능력시험 점수 – English****(Official Language Test Results)** | (Test) | (Score) |
|  **여권번호 (Passport No.)** |  | **외국인등록번호(Alien Registration No.)****(Card Holders Only)** |  |
|  **이메일 (E-mail address)** |  | **휴대폰번호(Cellular phone No.)** |  |
| **성균관대내의 추천교수 성명 및 연락처****Recommending SKKU professor(if any)’s name, phone number, email address**※자연과학, 공학 계열 지원자는 지원 전 지도교수를 선정하여 미리 연락하시길 바랍니다. Applicants for the department of Natural Science and Engineering are recommended to select his/her adviser and contact the professor prior to applying |  |
| **학****력** | **학 사 (Bachelor’s)** | **Name of University****(Official English Name)** |  |
| **Major** |  | Grade Point Average(GPA) | (out of)**/** |
| **Date of Admission** | (Day/Month/Year)  | Date of Graduation | (Day/Month/Year)   |
| **석 사 (Master’s)** | **Name of University****(Official English Name)** |  |
| **Major** |  | Grade Point Average(GPA) | (out of)**/** |
| **Date of Admission** | (Day/Month/Year)  | Date of Graduation | (Day/Month/Year)   |
| **박 사 (Ph.D)** | **Name of University****(Official English Name)** |  |
| **Major** |  | Grade Point Average(GPA) | (out of)**/** |
| **Date of Admission** | (Day/Month/Year)  | Date of Graduation | (Day/Month/Year)  |
| **父 국적 (Nationality of Father)** |   | **母 국적 (Nationality of Mother)**  |   |
| **Official Only** | 1.학업계획서 Study Plan | **※**  | 7.학력조회동의서 Letter of Consent | **※** | **수입증지※** |
| 2.자기소개서 Self-Introduction  | **※** | 8.학력조회의뢰서 Letter of Request | **※** |
| 3.학사 졸업(예정)증명서Certificate of graduation(Bachelor) | **※** | 9.고등교육학력사순보고서Credential Reports(Institutions in China only) | **※** |
| 4.학사 성적증명서Transcript(Bachelor) | **※** | 10.어학능력증명서(한국어/영어)Language Certificate | **※**  |
| 5.석사 졸업(예정)증명서Certificate of graduation(Master) | **※** | 11.가족관계증명서Family relations certificate | **※** |
| 6.석사 성적 증명서Transcript(Master) | **※** | 12.여권사본 Copy of passport | **※** |
|  |
| **서류제출일** | **※** | **전산입력일**  | **※** |

[Form 2]

**Self-Introduction**

**자 기 소 개 서(한국어/English)**

**2019-Fall**

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| --- | --- | --- | --- |
|   **지원학과****Major** |   | **성  명****Name** |  |
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SUNGKYUNKWAN UNIVERSITY GRADUATE SCHOOL

[Form 3]

Study Plan

**학업계획서**

**2019-Fall**

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| --- | --- | --- | --- |
| **Type of Application**구 분 | First Year( ) Transfer( )신입학 편입학 | **Degree**과 정 | Master’s( ) Ph.D.( ) Combined MS&Ph.D( )석사 박사 석,박사통합 |
| **Major**지원학과 |  | **Name**성 명 |  |
|  |
| **※ Describe your study plan according to headings below(1page each, in Korean or English).** 입학 후의 학업에 대한 계획을 다음 항목별로 기술하십시오.(각 1매)(한국어 또는 영어로 작성하시오) |
| **1. Personal academic orientation****개인적 학업 방향****3. Future study plan(s) 장래 학업계획** | **2. Reason of application and personal goal(s) 지원 이유 및 개인적 목표****4. Other(s) 기타** |
|  |

SUNGKYUNKWAN UNIVERSITY GRADUATE SCHOOL

[Form 3]

Study Plan

**학업계획서**

**2019- Fall**

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SUNGKYUNKWAN UNIVERSITY GRADUATE SCHOOL

[Form 3]

Study Plan

**학업계획서**

**2019- Fall**

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SUNGKYUNKWAN UNIVERSITY GRADUATE SCHOOL

[Form 4]

**2019- Fall**

CONSENT FORM OF ACADEMIC INQUIRY(학력조회동의서)

|  |  |
| --- | --- |
| NO |   |

|  |
| --- |
| SUNGKYUNKWAN UNIVERSITYOffice of International Student Services2066, Seobu-ro, Jangan-gu, Suwon, Korea |



※Applicants should fill in the blanks marked with **♣** in English only

To Whom It May Concern:

This letter is to confirm that I graduated from (**♣**Name of your graduated school).

I have applied to Sungkyunkwan University in Seoul, Korea for the **♣**2019 academic year and have agreed to allow Sungkyunkwan University to officially request my academic records from the schools I graduated from.

In this regard, I would like to request your full assistance when the University Admission Office contacts you regarding verification of enrollment and transcripts.

Enrolled Name: **♣**

Student ID Number: **♣**

Date of Birth: **♣**

Date of Admission (transfer): **♣**

Date of Graduation (withdrawal): **♣**

**(♣Information at the graduated school)**

Sincerely,

**♣**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **♣(Month)** - **(Day)** - **(Year)**2019

 Signature Date

※일자 표기예시(Example)

 11 - - 2019

(월:Month) (일:Day) (년:Year)

[Form 5]

**2019-Fall**

LETTER OF REQUEST FOR ACADEMIC INQUIRY (학력조회의뢰서)

|  |  |
| --- | --- |
| NO |   |

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| SUNGKYUNKWAN UNIVERSITY

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|  |

Office of International Student Services2066, Seobu-ro, Jangan-gu, Suwon, Korea |

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|  |



**♣**Date:   .   .    . (dd/mm/yyyy)

**♣** Name of school:

**♣** Address of school:

**♣**Zip code:                            **♣** School Phone Number:

**♣**Fax:                                 **♣** School or Staff E-mail:

**♣**Student Name:                         **♣** Student ID Number:

**Subject: Requesting Student Information**

Dear Sir or Madam,

The above applicant has submitted educational documents issued by your institution to our university. We ask that you please verify the accuracy and authenticity of the enclosed documents. We need your confirmation about his/her graduation, field of major, and date of graduation. Please fill in the lines below and return this document to our office. You may respond via fax or mail.

Sincerely,

**Vice President of International Affairs**

**Questions to verify student information**

**Student’s name:**

**Degree:**

**Major:**

**Date conferred:**

**Name of institution:**

**Signature of University Official**

[Form 6] 학과장 영어능력 확인서(공통)

※ 영어트랙 지원자 중 영어가 유창하나 공인성적표가 없는 지원자

(English Track Applicant who are proficient in English but don’t have test result.)

영어 능력 확인서

Certificate of English Proficiency

성 명(Name):

생년월일(Date of Birth):

수험번호(Applicant No.):

지원학과(Major):

학위과정(Degree):

우리 학과는 대학원과정 수업의 대부분이 영어로 진행되고, 학위 논문을 영어로 작성할 수 있습니다.

위 지원자가 우리 학과 전공 수업을 영어로 수강하고, 학위 논문을 영어로 작성하기 위해 필요한 영어 능력을 충분히 갖추었다고 판단합니다.

The graduate school of our department offers most of its courses in English, and the graduation thesis can also be written in English.

I hereby confirm that the above applicant has sufficient English proficiency to take our department’s English courses and write graduation thesis in English.

201 . . .

지도교수 \_\_\_\_\_\_\_\_\_(인) 학과장 \_\_\_\_\_\_\_\_\_\_\_\_(인)

 Adviser (Signature) Chair of Dept. (Signature)

\_\_\_\_\_\_\_\_\_\_\_\_ Department

at Sungkyunkwan University

Form 7: 전자전기컴퓨터공학과/에너지시스템공학협동과정/메카트로닉스공학협동과정 지도교수 추천서

※ 전자전기컴퓨터공학과/에너지시스템공학협동과정/메카트로닉스공학협동과정 지원자만 작성

(Just for the Applicants to Electrical&Computer Engineering Department, Interdisciplinary Program in Energy Systems Engineering, Interdisciplinary Course of Mechatronics Engineering)

**Recommendation Form**

**College of Information Communication Engineering Graduate School**

Department of Electrical and Computer Engineering

Interdisciplinary Program in Energy Systems Engineering

Interdisciplinary Program in Photovoltaic System Engineering

**2019학년도 후기(2019 Fall)**

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| **지원자 정보(Applicant)** |
| **성 명** (Name) |  | **생년월일**(Date of Birth) |  |
| **국 적** (Nationality) |  | **연락처**(Contact No.)\*Email, Phone No. |  |
| **지원학과****(**Prospective Major) |  | **학위 과정**(Degree)**\*Please Check √** | 석사 (Master’s)박사 (Ph.D)석박사통합(Combined MS&Ph.D) | ( )( )( ) |
| **수험번호**(Applicant No.) |  |
|  |
| **추천교수 정보(Information of Recommender)** |
| **성 명**(Name)  |  | **연락처**(Contact No.) |  |
| **소속 대학**(College) | **성균관대학교 (SKKU)** | **소속 학과**(Department) |  |
|  | **대학** |
| **추천내용**(Recommendation) | Please state the level of your recommendation in Korean or English. |

본인은 위 학생을 2019학년도 후기 신입학 일반대학원 전형에 추천하고자 합니다.

I hereby recommend the applicant aforementioned for admission to the 2019 Fall Semester in the General Graduate School.

201 . . .

Professor: (Signature)

Form 8: 소프트웨어플랫폼학과 지도교수 추천서

※ 소프트웨어플랫폼학과 지원자만 작성

(Just for the Applicants to Platform Software Department)

**Recommendation Form**

**The College of Software Graduate School**

**2019 Fall**

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| --- | --- | --- | --- | --- |
| **지원자****(Applicant)** | 성명 (Name) |  | 생년월일(Date of Birth) |  |
| 국적 (Nationality) |  | 연락처(Contact No.)**\*Email, Phone No.** |  |
| 지원학과(Prospective Major) | Software Platform | 학위 과정(Degree)**\*Please Check √** | 석사 (Master’s) | ( ) |
| 박사 (Ph.D) | ( ) |
| 수험번호(Applicant No.) |  |
| 석박사통합(Combined MS & Ph.D) | ( ) |
| **추천교수****(Recommender)** | 추천교수 정보(Information of Professor) | 성명(Name)  |  | 연락처(Contact No.) |  |
| 소속 대학(College) |  | 소속 학과(Department) |  |
| 추천내용**(Recommendation)** | *Please state the level of your recommendation in Korean or English.* |

본인은 위 학생을 2019학년도 후기 신입학 일반대학원 전형에 추천하고자 합니다.

I hereby recommend the applicant aforementioned for admission to the 2019 Fall Semester in the General Graduate School.

201 . . .

Professor: (Signature)

**The Chair of Department of Platform Software**

[Form 9] 성균관대학교 일반대학원 정치외교학과

SKKU General Graduate School Dept. of Political Science and Diplomacy

추 천 서 (Recommendation)

|  |
| --- |
| 지원자 (Applicant) |
| 성명(Name) |  | 생년월일(Date of Birth) |  |
| 국적(Nationality) |  | 연락처(Phone, Email) |  |
| 지원학위과정(Prospective Degree) | □ 박사(Ph.D) □ 석사(MA) |
| 최종학력사항(Education) | 대학교(University) | 전공/학과(Major) |
| 졸업(Graduation) 년(y) 월(m) 일(d) |
|  |
| 추천인 (Recommender) |
| 성명(Name) |  | 연락처(Phone, Email) |  |
| 소속대학/기관(University/Institute) |  | 소속학과/부서(Department) |  |
|  |
| 1. 지원자와 알게 된 기간 (How long have you known the applicant?)

2. 지원자와의 관계 □ 학과교수 □ 논문지도교수 □ 연구지도교수 □ 기타 ( ) (Relationship with the applicant) □ Department Professor □ Academic Advisor □ etc. ( )3. 아래 각 항목별로 평가하여 해당란에 체크하여 주십시오. (Please evaluate these items below about the applicant.) poor-----average-----------------------------------excellent |
| 구분 Evaluation Item | Below Average(Bottom 30%) | Average(Top 50%) | Above Average(Top 30%) | Excellent(Top 20%) | Very Excellent(Top 10%) | Exceptionally Excellent(Top 2%) |
| 학문적 성장 가능성 Academic Potential |  |  |  |  |  |  |
| 전공 일치도 Major Relevance |  |  |  |  |  |  |
| 창의력 Creativity |  |  |  |  |  |  |
| 학업동기 Motivation |  |  |  |  |  |  |
| 정서적 안정 Emotional Stability |  |  |  |  |  |  |
| 지도력 Leadership |  |  |  |  |  |  |
| 지적 능력 Intellectual Capacity |  |  |  |  |  |  |
| 수학 능력 Learning Ability |  |  |  |  |  |  |
| 적응 능력 Adaptability |  |  |  |  |  |  |
| 교육자적 자질과 능력Quality as an Educator |  |  |  |  |  |  |
| 4. 귀하가 지난 2년 동안 지도한 사람 중 지원자를 상위 몇 % 이내로 평가하십니까?For the past 2 years, in what percentage of the class from the top was the applicant among your students?\_\_\_\_\_\_\_명 중 상위 \_\_\_\_\_\_% (Top \_\_\_\_\_\_% out of \_\_\_\_\_\_ students for past \_\_\_\_\_\_years.)5. 종합적으로 본인은 지원자를 □ 적극 추천한다 □ 추천한다 □ 추천하지 않는다In consideration of the applicant's characteristics, you (Strongly recommend) (recommend) (do not recommend)※ 별지를 사용하여 추천인으로서 지원자에 대해 특별히 언급하고자 하는 내용을 추가해주십시오.In a separate paper, please freely comment your evaluation on the applicant. Date: 201○년 ○○월 ○○일 추천인(Recommender) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Signature) |