SUNGKYUNKWAN UNIVERSITY

2023 Spring

Admission Guide for Foreign Students (Undergraduate)

성균관대학교
SUNG KYUN KWAN UNIVERSITY(SKKU)

624년의 기다림

성균관대학교는 당신을 기다립니다.

SUNGKYUNKWAN UNIVERSITY
2 0 2 3   S p r i n g
Admission Guide for
Foreign Students

※ Some parts of screening schedule could be changed for Covid-19 quarantine and to ease the burden of students

※ Please check the finalized screening procedure before make application at SKKU admission (https://admission.skku.edu) homepage.

성균관대학교
SUNG KYUN KWAN UNIVERSITY(SKKU)

2023 Spring
Admission Guide
SUNGKYUNKWAN UNIVERSITY

Forms

1. Application(Sample)

2. List of Submitted Documents(Sample)

3. Personal Statement(Sample)

4. Letter of Consent

5. Confirmation Document

① Admission Schedule

Admission Schedule

Category	1st Round	2nd Round
Application (Online)	10:00, Aug. 22(Mon) ~ 17:00, Sep. 02(Fri), 2022 (KST)	10:00, Nov. 07(Mon) ~ 17:00, Nov. 18(Fri), 2022 (KST)
Document Submission (Postal only)	Aug. 22 (Mon) ~ Sep. 02(Fri), 2022	Nov. 07(Mon) ~ Nov. 18 (Fri), 2022
Individual Korean proficiency Evaluation (Online)	[Korean Track] ※ Applicant not being able to submit TOPIK score report due to COVID−19 will be invited to Individual online Interview for Korean proficiency evaluation − Examine whether the criteria for evaluating Korean language proficiency are met through individual online tests − Applicant who selected '온라인 테스트' on online application will be invited − Applicant who submitted TOPIK score will not be evaluated − Candidates will be notified of details and schedule (Temporary evaluation method due to COVID−19)	
Admission Announcement	Oct. 28 (Fri), 2022	Jan. 06 (Fri), 2023
Start of 2023 Academic	Feb. 20 (Mon), 2023	

- ■ Precautions
  - − Application submission is due the last day of the application at 17:00, and modification and edits are not available once submitted.
  - − All documents should arrive within deadline, applicants who didn't submit documents could get disadvantage.
  - − Modification or withdrawal of application after submission is impossible.
  - − Students admitted in the Spring 1st round cannot reapply in the 2nd round.

※Details at Page 9

Address of Document Submission

Address	Postal Code 03063 서울시 종로구 성균관로 25−2(명륜동 3가 53) 성균관대학교 600주년기념관 1층 입학처 Admissions Office, 600th Anniversary Hall, 25−2, Sungkyunkwan−ro, Jongno−gu, Seoul, Korea (03063)
Recipient	입학관리팀 학사과정 외국인특별전형 담당자 International Undergraduate Student Admissions

※ Please write the recipient as above, there is probability of wrong delivery in the case of recipient is written different from above.

② Admission Units

Admission Units

Humanities & Social Sciences Campus

Category	Admission Unit	Department/Major
Affiliated College	Humanities	Confucian and Oriental Studies
		Korean Language and Literature, English Language and Literature, French Language and Literature, Chinese Language and Literature, German Language and Literature, Russian Language and Literature, Korean Literature in Classical Chinese History , Philosophy, Library and Information Science
	Social Sciences	Public Administration, Political Science and Diplomacy, Media and Communication, Sociology, Social Welfare, Psychology, Consumer Sciences, Child Psychology and Education
		Economics, Statistics
Department	Global Economics*	
	Business Administration, Global Business Administration*	
	Film · Television and Multimedia, Fashion Design, Theater*	
	School of Convergence (Global Convergence)	

Natural Sciences Campus

Category	Admission Unit	Department/Major
Affiliated College	Natural Sciences	Biological Sciences, Mathematics, Physics, Chemistry
		Food Science and Biotechnology, Bio-Mechatronic Engineering, Integrative Biotechnology
	Engineering	Chemical Engineering/Polymer Science & Engineering, Advanced Materials Science and Engineering, Mechanical Engineering, Civil Architectural Engineering and Landscape Architecture, Systems Management Engineering Nano Engineering
Department	Architecture (5-year)*	
	Electronic and Electrical Engineering	
	Software	
	Biomedical Engineering*	
	Sport Science	

Admission Units

- Affiliated College : specific majors will be determined at the end of the freshmen year based on students' preferences and their academic performance (GPA) of the freshmen year
- * 5 majors with asterisk only recruit freshmen in the Spring Semester (academic year starting in March)
  - Theatre, Architecture, Global Economics, Global Business Administration, Biomedical Engineering
- Majors accredited by ABEEK: Chemical Engineering/Polymer Science & Engineering, Advanced Materials Science and Engineering, Mechanical Engineering, Civil, Architectural Engineering and Landscape Architecture, Systems Management Engineering, Electronic and Electrical Engineering
- Names of departments / majors are subject to change

Admission Quota & Application Track

Admission Quota	Optimal number determined by each admission unit
Application Track	■ Korean Track : admission unit that requires Korean Proficiency ■ English Track : admission unit that requires English Proficiency

Guide for Korean Track

Korean Track

〈 Korean Track A 〉 : Applicant must apply to two admission units
(1st admission unit will be priortized)

※ *Theater, *Architecture(5–years): recruiting freshman in spring only

Admission unit for 1st choice	■ Affiliated College–Social Sciences ■ Film, Television and Multimedia ■ Sports Science ■ *Architecture(5–year)	■ Business Administration ■ Fashion Design ■ *Acting for Theatre · Film · TV
Admission unit for 2nd choice	■ Affiliated College–Humanities ■ Affiliated College–Engineering	■ Affiliated College–Natural Sciences ■ Electronic and Electrical Engineering

〈 Korean Track B 〉 : Applicant may apply to only one admission unit

Admission unit	■ Affiliated College–Humanities ■ Affiliated College–Engineering	■ Affiliated College–Natural Sciences ■ Electronic and Electrical Engineering

※※※ Important Notes for Korean Track Applicants ※※※

1) Affiliated College of Humanities, Social Sciences, Natural Sciences, Engineering

– Specific majors will be determined at the end of freshmen year based on students' preferences and their academic performance (GPA) of the freshmen year.

– Prior to promotion to the 2nd grade, it is essential to achieve grades of **TOPIK level 4 or above.**

Affiliated College	Department/Major that you can enter in 2nd year
Humanities	Confucian and Oriental Studies, Korean Language and Literature, English Language and Literature, French Language and Literature, Chinese Language and Literature, German Language and Literature, Russian Language and Literature, Korean Literature in Classical Chinese, History, Philosophy, Library and Information Science
Social Sciences	Public Administration, Political Science and Diplomacy, Media and Communication (Journalism and Mass Communications), Sociology, Social Welfare, Psychology, Consumer Science, Child Psychology and Education, Economics, Statistics
Natural Sciences	Biological Sciences, Mathematics, Physics, Chemistry, Food Science and Biotechnology, Bio–Mechatronic Engineering, Integrative Biotechnology
Engineering	Chemical Engineering/Polymer Science & Engineering, Advanced Materials Science and Engineering, Mechanical Engineering, Civil, Architectural Engineering and Landscape Architecture, Systems Management Engineering, Nano Engineering

2) Graduation Requirement (Korean Proficiency) : Submission of TOPIK level 5 or above

Guide for English Track

English Track

〈 English Track 〉 : Applicant may apply to only one admission unit

*Global Economics, *Global Business Administration, *Biomedical Engineering:
 recruiting freshmen only in the spring semester

Admission Unit		
	■ Software	■ Affiliated College-Engineering
	■ Global Economics ■ Biomedical Engineering	■ School of Convergence (Global Convergence) ■ Global Business Administration

※※※ Important Notes for Applicants of English Track ※※※

1) Affiliated College of Engineering

  - Specific majors will be determined at the end of freshmen year based on students' preferences and their academic performance (GPA) of the freshmen year.

Admission Unit	Department/Major that you can enter in 2nd year
Affiliated College-Engineering	Chemical Engineering/Polymer Science & Engineering, Advanced Materials Science and Engineering, Mechanical Engineering, Civil Architectural Engineering and Landscape Architecture, Nano Engineering

2) Freshmen of School of Convergence: Students are only allowed to major in 'Global convergence' from the 2nd year.
   (Majoring in Data Science Convergence, Artificial Intelligence Convergence, Culture&Technology Convergence of School of Convergence is not allowed)

3) Graduation Requirement
   Enlglish Track applicants do not need to Take TOPIK as a graduation requirement

Multiple Majors

- Student can major in up to 2 different majors (up to 3 majors in total)
- Departments not available for multiple majors (among admission unit accepting international students): Global Economics, Global Business Administration, Biomedical Engineering, School of Convergence (Global Convergence)
- Departments accepting limited number of students: Business Administration, Economics, Statistics, Software
- Departments accepting students after evaluation (among admission unit accepting international students):
Film·Television and Multimedia, Theater, Fashion Design, Architecture
(Please Check the details every semester at SKKU homepage.)

Interdisciplinary Program

- Program combined of more than 2 different majors; students may choose and complete the program for multiple majors (Interdisciplinary program also treated as Multiple major)

Interdisciplinary Program	Department
Comparative Culture	Korean Language and Literature, English Language and Literature, German Language and Literature, French Language and Literature, Russian Language and Literature, Korean Literature in Classical Chinese, History, Philosophy
Japanology	Korean Language and Literature, English Language and Literature, History, Confucian studies and Eastern Philosophy, Law, Political Science and diplomacy, Business Administration
Glocal Culture Contents	Korean Language and Literature, English Language and Literature, French Language and Literature, Chinese Language and Literature, German Language and Literature, Russian Language and Literature, Korean Literature in Classical Chinese, History, Philosophy, Library and Information Science
Humanistic Future Studies	Korean Language and Literature, English Language and Literature, German Language and Literature, History, Philosophy, Library and Information Science, Public Administration, Physics, Electronic and Electrical Engineering
Interdisciplinary linguistics	English Language and Literature, French Language and Literature, Chinese Language and Literature, German Language and Literature, Russian Language and Literature, Media and Communication, Business Administration, Biomedical Engineering
Classical Studies	Confucian studies and Eastern Philosophy, Korean Language and Literature, English Language and Literature, French Language and Literature, Chinese Language and Literature, German Language and Literature, Russian Language and Literature, Korean Literature in Classical Chinese, History, Philosophy
Public Good and Law	Global Leader, Business Administration
International Trade	English Language and Literature, French Language and Literature, German Language and Literature, Russian Language and Literature, Chinese Language and Literature, History, Public Administration, Political Science and diplomacy, Economics, Business Administration
Entrepreneurship	Business Administration, Social Welfare, Education, Psychology
Convergent Software	Convergent SW Track
Biotechnology	Food Science and Biotechnology, Bio-Mechatronic Engineering, Integrative Biotechnology
Energy Science	Energy science, Electronic and Electrical Engineering, Advanced Materials Science and Engineering, Chemical Engineering/Polymer Science & Engineering, Mechanical Engineering
Korean Studies (for foreign students only)	Confucian studies and Eastern Philosophy, Korean Language and Literature, History, Political Science and diplomacy, Media and Communication, Sociology, Economics, Business Administration, Academy of East Asian Studies

③Admission Requirements

Category	Details
Nationality	(By the time of application) Foreign students whose parents are both foreign citizens. ■ Applicant and the applicant's parent(s) must not hold dual nationality including Korean nationality ■ Taiwanese nationality applicant with one of the parents holding a Korean nationality is not eligible ■ If an applicant or parent abandoned the Korean citizenship, the applicant and parents must meet both conditions ①, ② below and submit supporting documents: ① applicant and parents have acquired foreign nationalities before entering high school (submission of proof of obtaining foreign nationality with the date of both applicant and parents required) ② applicant and parents abandoned Korean nationalities by the time of application (submission of proof of denationalization (loss of nationality) with the date of both the applicant and parents required) ※ Documents of the applicant and parents certifying ①, ② must be submitted ■ Applicant who hold Korean nationality due to naturalization of parents cannot apply ■ If submission of one of the parents' documents is not possible due to specific reasons (e.g. divorce, remarriage, death, etc.), certificates issued by the government proving such reasons should be submitted. ※ e.g. Divorce certificate, One-parent family certificate, Death certificate, etc
Academic	Applicants who graduated from high school (or expected to graduate before Feb, 2023) or have high school graduate equivalency approved by an authorized organization ※ Qualification examinations and programs such as GED, home schooling, cyber schooling or other high school equivalency certificates are not regarded as high school diploma

Unspecified details follow the interpretation of SKKU Admissions' Office

Category	Details
Linguistic Ability	At least one of the language requirements must be fulfilled before the document submission deadline ※ Language test scores must be valid at the time of submission

Track	Linguistic Requirement
Korean Track A	TOPIK score report submission ※ **Applicant not being able to submit TOPIK score report due to COVID-19 will be invited to Individual online Interview for Korean** proficiency evaluation
Korean Track B	− It is examined whether the criteria for evaluating Korean language proficiency are met through individual online tests − Applicant who selected 'Online Test' (온라인 테스트) on online application will be invited − Applicant who submitted TOPIK score will not be evaluated − Candidates will be notified of details and schedule (Temporary evaluation method due to COVID-19)
English Track	[Select between ① or ②] ① Official English proficiency test(TOEFL iBT, IELTS, TEPS, TOEIC, etc.) score report submission: ※ Login information (ID,PW) to the website for result confirmation should be provided (written) on the score report ② Students with nationality that use English as a mother tongue/official language can submit proof of Secondary (both Middle and High School) education completion within their home country. (Apostille required) ※ If there isn't apostille or consular confirmation, it would be refused to recognize

Unspecified details follow the interpretation of SKKU Admissions' Office

④ Required Documents

Documents (Mandatory)

Documents	Note
Application	▪ Print and submit after completing the online submission ▪ Personal statement must be written in the language according to the language track and meet the word limit. ▪ Please submit Letter of consent with the autograph after completing the online submission
Personal Statement	
Letter of Consent	
List of Submitted Documents	
Copy of Passport (applicant, parents both)	▪ Copy of applicant's and parents' passport(Colored) ▪ Replaceable documents Copy of alien registration card, Certificate of Nationality, Translated Notary of Domestic Issued ID card

Family Relationship Certificate
※ Notarized within **6 months**
	▪ For Chinese Applicants
	1) Family relationship Certificate
	2) If applicants can't issue certificate :
	   Hukoubu(In Hukoubu, householder must be one of parents and include the family relationship)
	
	▪ Applicants (Not Chinese)
	1) Certificate of birth:
	   Must include the nationality and relationship between applicant and parents.
	
	▪ Applicants abandoned Korean citizenship :
	 ① applicant and parents abandoned Korean nationalities by the time of application (submission of proof of denationalization with the date of both the applicant and parents required)
	 ② submission of proof of obtaining foreign nationality with the date of both applicant and parents required

Language Proficiency Document (Kor / Eng)	▪ Language test scores, documents that prove language proficiency according to track (refer to p.7)

Documents (Mandatory)

Documents	Note

Graduation Certificate (Diploma) and Transcript of High School	**1. Student who graduated from high school in China**
	1) Graduate from highschool in China (General)
	①Certificate of Graduation
	  (学信网) Verification Report of China Secondary Education Qualification Certificate(Eng)
	②Translated notary of Transcript and original document with consular confirmation
	- Cert. Grad and Transcript must be issued within 3 months from starting day of each round ; 1st round 2022.08.22. , 2nd round 2022.11.07.
	
	2) Applicants expected to graduate from highschool in China (General)
	①Certificate of expected graduation must include the day(year, month, date) of expected graduation
	②Translated Notary of Transcript and original document with consular confirmation
	- Cert. Grad and Transcript must be issued within 3 months from starting day of each round ; 1st round 2022.08.22. , 2nd round 2022.11.07.)
	
	※ Successful candidates have to submit below documents
	①Verification Report of China Secondary Education Qualification Certificate (Eng, original)
	②Entirely Updated Transcript with consular confirmation after graduation.
	
	3) Graduate from high school in China (Others)
	①Translated Notary of transcript and original document with consular confirmation
	- Transcript must be issued within 3 months from starting day of each round ; 1st round 2022.08.22. , 2nd round 2022.11.07.
	②Certificate of (expected) graduation
	  It is necessary to check the documents in p.11 "Secondary Vocational School & Other High School Diploma-Certified Category.

Documents	Documents	Note
Documents (Mandatory)	Graduation Certificate (Diploma) and Transcript of High School	**2. Students who graduated from overseas high schools can choose one of the options below** ① All documents proving academic background must be confirmed through Apostille (see Apostille Member Countries) ※ Apostille confirmation (e.g. document, seal, sticker) should be original (photocopied version is not acceptable) ② Countries without the Apostille Agreement must obtain consular confirmation from the consul at Korean Embassy located in the country of graduated high school. **3. Announcement for all applicants** ▪ It is necessary to submit transcript with the account about grading system 　－ If not, there is a probability of be refused. ▪ **All documents must be written in English or Korean** 　－ If not, applicants have to submit translated notary together. ▪ <u>Applicants who is going to graduate must submit certificate of graduation and transcript</u> (Both are have to be updated after the day of graduate) 　－ If not, there is a probability of be refused. 　－ Must include confirmation from the consul or Apostille Agreement as same as the time of application. ▪ Applicant who (expected) graduate from highschool in South Korea : Original document of school record (Do not need the confirmation from consular office)

Documents
(Mandatory if applicable)

Documents	Note
High School Academic proficiency Test (Huikao) − only applicable for graduates from Chinese high school	■ China High School Academic Proficiency Test (Huikao) Results issued by 中国高等教育学息网(学信网) (English document) − Can be replaced with Gaokao(高考) report ■ Huikao Alternative document for High School Applicants Who Can't Issue −Confirmation of non−execution of Huikao issued by official institutions such as the provincial education office and the education bureau −Huikao non−executive document issued by the school (required to fill out English and sign the school seal)
Secondary Vocational School & Other High School Diploma− Certified **(Mandatory if applicable)**	■ Secondary Vocational School (Regular Specialized Secondary Schools, Vocational High Schools, Adult Specialized Secondary Schools) − Choose between two options 1) Option 1. (Online Diploma) consular confirmation of Korean Embassy 2) Option 2. (Offline Diploma) Provincial Education Confirmation with consular confirmation of Korean Embassy and School Information confirmation* * Fill out School Information Confirmation (a prescribed form of the Ministry of Justice): − School needs to fill out 'Academic Education' status (Confirmation of accredited institutions), School information(Contact of person in charge, website, etc.) − **Please make 2 copies, submit one when apply, The other one has to be submitted by applicant to visa center after successful admission.** ■ Secondary Vocational Schools (Skilled Workers Schools) − Inquiry document(Online) of Ministry of Human Resources and Social security (https://www.mohrss.gov.cn) ■ Other High School Diploma−Certified (International School, etc.) − Diploma and a copy of School certificate (Establishment Certificate, only 'Academic Education' is accepted) with consular confirmation of Korean Embassy

Documents
(Mandatory if applicable)

Documents	Note
*Applicants of 'Theater' : Free Acting Video(within 2 mins)	■ For the evaluation of basic acting competency through the video screening procedure, all applicant of 'Acting' field have to submit your free acting video(within 2 minutes) ※ Please save it to USB and submit with other original application documents via post service ***Only for applicants of Theater Unit.**

Documents (Optional)

Documents	Note
Certificate of Completion / Transcript of Korean course at language institute	■ Certificate of Completion Korean level 4 or above issued by university language institutes – Transcript must include the attendance rate – Proof of Enrollment is not accepted – Additional points may be added if the document is submitted ■ Student studies Korean under the SKKU Korean Language Center gets advantage
Other official language test score	■ Official test scores of language other than the applicant's own mother tongue – Submit official language test score acquired within 2 years before application starting date. (1st round: 2022.08.22. 2nd round:2022.11.07.) ※TOEFL : Only submitted score will be recognized (My best scores are not recognized) ※It is impossible to submit the score announced after the application deadline
Certificate for extracurricular activities	■ Activities during high school – Awards / team activities from high school or other Institution, volunteering activities, license, portfolio etc. – In the case of group activities, the confirmation from the head of the organization must be submitted – Only Volunteering Certificates proving more than 30 hours of volunteering activity are accepted ※ Notarization is required when submitting copies of original documents, translation is required to Non Kor/ Eng documents – Non document files(USB, CD, etc.) are not allowed. (Submit documents in A4 size. Reduced, both–faced documents are not allowed. If the size is smaller than A4, please attach that document on A4 paper.) ※ **USB is acceptable only when submitting "Free Acting Video" for "Theater"**
College entrance exam score or academic reference	■ International Baccalaureate(IB), A–Level, AP, 高等学校招生考试(高考), 大学入試センター試験, SAT, ACT, Australian Tertiary Admission Rank(ATAR), National Certificate of Educational Achievement(NCEA), Sijil Pelajaran Malaysia(SPM), etc ※ Official test (such as SAT, IB) submission : Login information (ID, PW) to the website to confirming result should be provided

Precautions

- All submitted documents must be original. In case of submitting photocopied documents, applicants must have the copies notarized or submitted with apostille.
- Documents written in other languages(not in Kor/Eng) have to submitted together with translated notary.
- SKKU could request related documents to applicants when it is considered as necessary and applicants have to cooperate.
- **All submitted are not returned (Immune to any situation)**

⑤ Application Fee

Application Fee

Screening	Fee	Note
Screening for foreign students	KRW 150,000	Application fee is not refundable after submission is completed

⑥ Evaluation Method

Evaluation Method

- All Admission Unit: Document Screening 100%
- Personal statement, study plan, language ability, transcript and other performance scores are evaluated overall
- There can be additional interview if needed

⑦ Enrollment

Enrollment

- Procedure : Wire transfer to the virtual bank account number on the tuition invoice
- After qualifier announcement, enroll procedure will be noticed on SKKU admission homepage

Payment and Dues

- Amount of Payment: amount indicated in tuition invoice
- Tuition and Dues(for reference)
  - Entrance Dues (payment require for the 1st semester only, amount is subject to change)

Subject	KRW	USD	CNY
All foreign freshmen students	198,000	151	1,023

- Tuition (amount is subject to change)

Department / College	KRW	USD	CNY
Humanities / Social Science / Business Administration	4,657,000	3,570	24,080
Global business Administration	7,248,000	5,556	37,478
Global Economics	6,482,000	4,969	33,510
Film, Television & Multimedia / Fashion Design / Theater	6,103,000	4,678	31,551
Natural Science, Sport Science	5,404,000	4,142	27,937
Engineering / Electronic 7 Electrical Engineering / Biomedical Engineering / Software	6,103,000	4,678	31,551

⑧ International Student Scholarship

Admission scholarships

- Separated application for Admission Scholarship is not required and applicant can check the nomination result and amount he/she will receive at the time of admission announcement
- 10–100% of Dues (including entrance fee) will be waived for remarkable freshmen

Merit–Based Scholarships

- Scholarship is granted for 2nd ~8th semester based on the rank of academic performance (average GPA)

Condition	Amount	Note
Top 6% of last semester	70% tuition waiver	Recipients chosen divided between freshman / Others
Top 6% ~ 18% of last semester	50% tuition waiver	
Top 18% ~ 30% of last semester	30% tuition waiver	

Samsung Global Sungkyun Scholarship for Foreign Students

Category		Details
Nomination		■ Nomination will be held among remarkable freshmen (Interview may be held if needed) ■ Nomination result will be notified individually to the nominee after 2nd qualify announcement
Benefit	A	■ Full Dues for 4 academic years (8 semesters, including Entrance fee) 1. Student should meet one of the following ①, ② : ① Student should take at least 12 credits (taking 9 credits is allowed for the 7th semester) and achieve 3.7 GPA or above without any "F" grade (In case of 1st and 2nd semester: 3.5 GPA or above) ② Student should take at least 12 credits (taking 9 credits is allowed for the 7th semester) and achieve overall 3.7 GPA or above without any "F" grade ※ The rules follow the article 4 of Scholarship regulation ※ Disqualified if fail to meet the requirement twice – Fail to meet the requirement once: student will not be able to receive scholarship in the following semester – Fail to meet the requirement twice: student will be disqualified and will not be able to receive scholarship in the remaining semesters ■ Living expenses provided : KRW 570,000 per month (KRW 3,400,000 per semester) ■ Priority in assignment of dormitory and full dormitory fees provided if assigned ■ 1:1 monitoring program (alumni, professor or experts in the field of your choice) ■ Exclusive counseling program
	B	■ Full Dues for 4 academic years (8 semesters) 1. Student should meet one of the following ①, ② : ① Student should take at least 12 credits (taking 9 credits is allowed for the 7th semester) and achieve 3.7 GPA or above without any "F" grade (In case of 1st and 2nd semester: 3.5 GPA or above) ② Student should take at least 12 credits (taking 9 credits is allowed for the 7th semester) and achieve overall 3.7 GPA or above without any "F" grade ※ Disqualified if fail to meet the requirement twice – Fail to meet the requirement once: student will not be able to receive scholarship in the following semester – Fail to meet the requirement twice: student will be disqualified and will not be able to receive scholarship in the remaining semesters ※ The rules follow the article 4 of Scholarship regulation semesters

⑨ Precautions

Precautions for Application

- In principle, applicant must submit application form online.

- Application is recognized by SKKU only when application number is assigned
  – Online registration : Number is assigned after the application fee payment.

- After application form is submitted, required documents must be submitted to the Admissions Office by 17:00 the last day of the application period, If the required documents are not submitted until the deadline or there are missing documents, the applicant can be disqualified.

- After paying the application fee, applicant can not cancel or modify the application. Return of application fee is determined according to SKKU regulations.

- Evaluation of the applicant is based on the submitted documents. (Revision after submission is not allowed).

- Applicants are responsible for all the disadvantages caused by omission of information (i.e. missing phone number), lack of documents, etc.

- When false documents, plagiarism or other misconduct is disclosed, applicant will be rejected even after acceptance is announced.

- Personal Information
  – Personal information is collected under applicant's consent, and the information collected is not used for any other purpose other than undergraduate admissions and related services in accordance with our university regulations.
  – SKKU outsources the online application to "JINHAK APPLY" and some personal information can be used and collected by "JINHAK APPLY" for application processing
  – Collected Personal Information:
    Alien registration number, Passport number, name, application number, type of application, choice recruited units, name of graduated high school / date of graduation, the applicant addresses and phone numbers, e–mail address, emergency contacts, Fee / Tuition return account number, guardian's name, nationality, personal details, etc.

Others

- Please read all the Guideline carefully.
  (There may be disadvantages if the requirements specified in the recruitment guidelines are not met.)

- The admission is canceled even after admitted if applicant fails to graduate high school, or submitted documents contain include false information.
  – Applicant expected to graduate from high school should submit the **certificate of graduation** to the Admissions Office by due (will be informed via Admissions Guide for qualified students)
  ※ Students graduated overseas should submit apostille or confirmation from the consul at Korean Embassy

- If applicant is admitted by illegal means, the admission is canceled.

- If admission qualification is not met by the applicant, admission is canceled even after enrollment.

- Authenticity of documents is determined by SKKU's Document Evaluation Committee for Screening.

- Foreign high school graduates are considered to have agreed to academic record disclosure and inquiry process and must cooperate with the inquiry procedure conducted after the acceptance from the university.

- If the academic records differ from submitted documents, or academic institution does not reply to the inquiry within six months after enrollment, acceptance by university can be canceled.

- **Application closes at 17:00 on final day of each round.**
  (Revision is impossible after closing)

- **All documents must be arrived before closing, If the required documents are not submitted until the deadline or there are missing documents, the applicant can be disqualified.**

- **Qualified students in 1st round can not reapply for 2nd round**

- Applicant who significantly interfere with admission process can be legally liable.

- All details related to the admission should be confirmed directly by the applicant via SKKU Admissions homepage.

- After receipt of application fee, applicant can not withdraw the application and the fee will not be returned. However, there will be return of partial or whole application fee in cases abided by Korean 「Higher education act」 and 「Enforcement Ordinance of higher education act」

- Details not specified in the admission guide is subject to our university's criteria.

- The Korean version of the Admission Guide will be the main reference for all information on application and evaluation process in case of misinterpretation in the English and Chinese versions.

⑩ Contact

Admission Info

※ Admission for Bachelor's course is managed by Admissions office in Seoul campus
- Admissions Homepage
  SungKyunKwan university www.skku.edu 〉Admission 〉Undergraduate

- Contact us
  ☎+82-2-760-1000　　　✉ fore@skku.edu
  ※ Available time : Weekdays 09:00 - 12:00, 13:00 - 17:00 (UTC +9)

- Address
  (우) 03063 서울시 종로구 성균관로 25-2(명륜동 3가 53) 성균관대학교
  600주년기념관 1층 입학처
  Admissions Office, 600th Anniversary Hall, 25-2, Sungkyunkwan-ro, Jongno-gu,
  Seoul, Korea (03063)

Living & Visa Info

※ You should ask to office located at your main campus (where your department located)
Humanities and Social Sciences Campus
- ☎+82-2-760-0025~0027　　　✉ oisshs@skku.edu
- Location: 서울특별시 종로구 성균관로 25-2 성균관대학교 국제관 2층 90212호
  90212, International hall, 25-9, Seonggyungwan-ro, Jongno-gu,
  Seoul, Republic of Korea

Natural Sciences Campus
- ☎+82-31-290-5025~5028　　　✉ oissns@skku.edu
- Location: 경기도 수원시 장안구 서부로 2066 성균관대학교 학생회관 1층
  03101,Student Center, 2066, Seobu-ro, Jangan-gu,
  Suwon-si, Gyeonggi-do, Republic of Korea

[Reference] Apostille & Consular Confirmation

1. International school graduation certificate and transcript certificate
   Applicant who graduated from overseas high schools have to submit the Apostille certificated documents or documents with consular confirmation of Korea embassy (Transcript and Graduation certificate) in document submission period.

- Apostille certification
  Apostille certificate issued by the government institution located in the country of graduated high school should be submitted along with the original documents of graduation certificate and transcripts

- Consular Confirmation
  Confirmation from the consul at Korean Embassy located in the country of graduated high school should be submitted along with the original documents of graduation certificate and transcripts

2. Apostille certification
- Apostille Member countries (4th, June 2022)

Region	Member Countries
Asia	South Korea, Macau, Hong Kong, Japan, Brunei, Mongolia, India, Tajikistan, Philippines, Singapore, Indonesia
Middle East	Oman, Israel, Bahrain, Tunisia
Europe	Albania, Austria, Belarus, Belgium, Bosnia–Herzegovina, Bulgaria, Croatia, Cyprus, Czech, Denmark, Estonia, Finland, France, Georgia, Deutschland, Malta, Greece, Hungary, Iceland, Ireland, Italy, Latvia, Lithuania, Luxembourg, Monaco, Montenegro, Netherlands, Norway, Poland, Portugal, Russia, Romania, Serbia, Slovakia, Slovenia, Spain, Sweden, Switzerland, Turkey, Kyrgyzstan, Macedonia, Ukraine, England, Andorra, Armenia, Azerbaijan, Moldova, Lichtenstein, San Marino, Kazakhstan, Uzbekistan, Kosovo
America	United States of America, Argentina, Mexico, Panama, Suriname, Venezuela, Antigun and Barbuda, The Bahamas, Barbados, Belize, Colombia, Dominica, Dominican Republic, Ecuador, El Salvador, Grenada, Honduras, Saint Vincent and the Grenadines, Peru, Uruguay, Trinidad and Tobago, Saint Lucia, Saint Kitts and Nevis, Costa Rica, Nicaragua, Paraguay, Brazil, Chile, Guatemala, Bolivia, Guyana, Jamaica
Africa	Namibia, Republic of South Africa, Liberia, Lesotho, Malawi, Morocco, Botswana, Burundi, Sao Tome and Principe, Swaziland, Seychelle, Cavo Verde
Oceania	Australia, New Zealand, Cook Islands, Fiji, Marshall Islands, Mauritius, Vanuatu, Samoa, Tonga, Niue, Palau

※ Please refer to the Hague Conference on Private International Law website for updated information.(www.hcch.net)

II

서 식

성균관대학교 입학원서

2023학년도 전기 외국인(1차/2차) 특별전형

수험번호	

입 학 구 분		외국인 신입학			사 진
지원학과	1 지 망				
	2 지 망				
지원자인적사항	성 명	(한글)	(한문)		
		(영문)			
	국 적				
	여 권 번 호		성 별		
	외국인등록번호		비 자 만 기 일		
고등학교정보	학 교 명				
	소 재 국 가				
	학 교 주 소				
	전 화 번 호		홈 페 이 지		
	F A X		E - m a i l		
연락처	지원자	전화번호	휴 대 전 화		E - m a i l	
		주 소				
	부	성 명		국 적	전 화 번 호	
		주 소				
	모	성 명		국 적	전 화 번 호	
		주 소				

본인은 귀 대학교에 입학하고자 소정의 서류를 갖추어 지원합니다.

2022년   월   일

접수확인

성균관대학교 총장 귀하

[본 서식은 인터넷 접수를 위한 견본입니다. 온라인 접수시 자동으로 작성됩니다.]

[This is a sample form. The form will be automatically filled during your online application process.]

제출서류 목록표 List of Submitted Documents

2023학년도 전기 외국인(1차/2차) 특별전형 2023 Spring 1st/2nd Round Application

성 명	
수 험 번 호	
모 집 단 위	
전 형 유 형	외국인 신입학

1. 필수 제출서류(모든 지원자) Required Documents(Every Applicant)

번 호 no.	서 류 명 Documents		제출여부 Submission (O, X)
1	입학원서 Application		
2	제출서류 목록표 List of Submitted Documents		
3	자기소개서 Self-Introduction		
4	학력조회 동의서 및 의뢰서 Letter of Consent		
5	지원자 여권 사본 Passport Copy of Applicant		
6	부모 여권 사본(또는 자국 발급 신분증 사본) Passport (or Domestic ID) Copy of Parents		
7	가족관계 증명서류 Family Relationship Certificate		
8	어학능력 시험 성적표 Language Proficiency Document (Korean / English)	원본서류 Original Documents	
		한국어 온라인 평가 Online Korean Language Test	
9	고등학교 졸업(예정)증명서 Highschool (Expectant) Graduation Certificate	원본서류 Original Documents	
		영사확인 / 아포스티유 Consular Confirmation/Apostille	
10	고등학교 성적증명서 Highschool Transcript	원본서류 Original Documents	
		영사확인 / 아포스티유 Consular Confirmation/Apostille	

[본 서식은 인터넷 접수를 위한 견본입니다. 온라인 접수시 자동으로 작성됩니다.]

[This is a sample form. The form will be automatically filled during your online application process.]

2. 필수 제출서류(해당 지원자) Required Documents(If Applicable)

번 호 no.	서 류 명 Document Name		제출여부 Submission (O, X)
1	후이카오 성적증명서 Huikao transcripts	학신망 발급 Chinese academic network document	
		대체 서류 Alternative document	
2	중국 일반고外 졸업(예정)자 추가 제출 서류 (p.10 참조) Secondary Vocational School & Other High School Diploma- Certified(See p.10)		
3	연기예술학과 '연기' 분야 지원자: 자유연기영상(2분이내) Applicants of Theater unit: Free Acting Video(within 2 mins)		

3. 선택 제출서류(어학원 수료증명서, 공인어학성적표, 활동 증빙자료, 공인 성적증명서 등)
　　Optional Documents (Certificate of language institute, Language test score, Extracurricular activity, Official transcript, etc.)

번 호 no.	서 류 명 Document Name	매수 no. of page
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
※ 원본서류 제출 또는 번역공증본 제출 필수 ※ All documents must be original document or notarized / translation copy		

[본 서식은 인터넷 접수를 위한 견본입니다. 온라인 접수시 자동으로 작성됩니다.]

[This is a sample form. The form will be automatically filled during your online application process.]

자 기 소 개 서

지원자 인적사항					
전형유형 :	외국인 특별전형	지원학과 :		수험번호 :	
성 명 :		생년월일		출신고교 :	

작성 및 입력 유의사항

1. 자기소개서는 반드시 본 서식을 사용해야 하며, 작성완료 후 출력하여 서류제출 기간에 제출해야 합니다.
 	
2. 지원한 트랙에 따라 한글 또는 영어로 작성해야 하며, 지정한 분량을 초과할 수 없습니다.
  – 한국어트랙 지원자 : 한국어로 작성
  – 영어트랙 지원자 : 영어로 작성
 	
3. 자기소개서 내용 중 허위사실 기재, 대리작성, 표절, 위조서류 제출 등 기타 부정한 사실이 발견되는 경우 불합격 처리하며, 합격자 발표 이후라도 합격 및 입학을 취소할 수 있습니다.
 	
4. 우리대학이 자기소개서 내용 확인을 요청할 경우 지원자는 이에 적극 협조해야 하며, 추가 자료 제출을 요청받은 경우, 별도 지정일시까지 반드시 제출해야 합니다.

※ 위 유의사항을 확인, 준수할 것을 서약합니다.

20   년   월   일

지원자: (인)

성균관대학교 총장 귀하

[본 서식은 인터넷 접수를 위한 견본입니다. 온라인 접수시 자동으로 작성됩니다.]

[This is a sample form. The form will be automatically filled during your online application process.]

1. 고등학교 재학기간 중 본인이 의미를 두고 노력했던 활동과, 활동을 통해 배우고 느낀 점
   (띄어쓰기 포함 500자 ~ 800자 작성)

2. 아래 질문에 대해 모두 또는 1개 선택하여(답변한 질문에 ∨ 표시) 작성
   (띄어쓰기 포함 500자 ~ 800자 작성)

   □ 한국 유학을 선택한 이유

   □ 한국 유학생활과 성균관대학교 대학생활에 기대하는 점

[본 서식은 인터넷 접수를 위한 견본입니다. 온라인 접수시 자동으로 작성됩니다.]

[This is a sample form. The form will be automatically filled during your online application process.]

Personal Statement

APPLICANT INFORMATION					
ADMISSIONS TYPE		MAJOR		APPLICATION NO.	
NAME		DATE OF BIRTH		NAME OF HIGH SCHOOL	

NOTE

1. Please use the below designated form to write your personal statement.

2. Please complete your introduction in the language of your application track: Korean or English.
   – Korean Track: Korean
   – English Track: English
   Each answer should not exceed the given length.

3. Applicants must write only truthful and accurate information. In case any of the information is found to be false, plagiarized or written by someone else, applicant will be disqualified and acceptance can be canceled even after admission.

4. Applicants must submit additional documents if requested by the University.

I certify that I have read and understood the above information and agreed to abide to the university regulation.

20 . . .

APPLICANT'S SIGNATURE_____

[본 서식은 인터넷 접수를 위한 견본입니다. 온라인 접수시 자동으로 작성됩니다.]
[This is a sample form. The form will be automatically filled during your online application process.]

1. Describe a meaningful experience that you have put effort during high school and what you have learned from the event. (1,000~1,600 byte)

2. Choose ONE between the following options (indicate your selection with V) (1,000~1,600 byte)

☐ Why you chose to study in Korea

☐ Your expectations for your study in Korea and campus life at SKKU

[본 서식은 인터넷 접수를 위한 견본입니다. 온라인 접수시 자동으로 작성됩니다.]

[This is a sample form. The form will be automatically filled during your online application process.]

LETTER OF CONSENT(학력조회동의서)

No.

SUNGKYUNKWAN UNIVERSITY

Admissions Office

25-2, Sungkyunkwan-ro, jongno-gu, Seoul, KOREA (03063)

Tel: +82-2-760-1000
Fax: +82-2-760-1350
fore@skku.edu
httpss://www.skku.edu

To whom it may concern,

This letter is to confirm that I attended _____.

I have applied to **Sungkyunkwan University in Seoul, Korea for the 2023 academic year** and have agreed to allow **Sungkyunkwan University** to officially request my academic records from previously attended schools.

In this regard, I would like to request your full assistance when they contact you regarding verification of enrollment and transcripts.

Student Name	
Date of Birth	
School Name	
School Address	
School E-mail	
Date of Admission	
Date of Graduation	

Date : _____

Sincerely yours,

Signature : _____

학교 정보 확인서 学校信息确认书

유 학 생 인 적 사 항 留学生 个人信息	성 명 姓 名		생년월일 出生日期	
	국 적 国 籍		여권번호 护照号码	
	진학 예정 대학 拟入学大学名称		전공명 专业名称	
	전 화 번 호 联系电话		e-mail 电子邮箱	

학교정보 学校信息	졸업학교명 (졸업일) 毕业学校名称 (毕业日期)	(졸업일 毕业日期:2022．．．)
	학 교 유 형 学校类型	보통중등전문학교 普通中专( )　　직업고등학교 职业高中( ) 성인중등전문학교 成人中专( )　　　　　기타 其他( )
	교 육 과 정 教育种类	고등학교 학력과정 高中阶段学历教育(　　　) 고등학교 비학력과정 高中阶段非学历教育(　　　　) ※ 비학력 과정의 경우 유학비자 발급 불가 非学历教育学生不能获得韩国留学签证
	소 재 지 学校地址	
	전 화 번 호 学校电话	
	홈 페 이 지 学校官网	

교 직 원 연 락 정 보 教职工 联系信息	소속 및 직위 所属部门及职位			
	성 명 姓 名	(인 또는 서명) (盖章或签名)	전화번호 联系电话	

본인은 상기 학교 정보 등 기재 내용이 사실과 다름없음을 서약하며, 허위 사실 기재 시 대한민국 법령에 따라 처벌받을 수 있음을 확인합니다.

本人保证，以上所填写的学校信息等内容均属实。本人理解，以上信息如有虚假，可能会受到韩国相关法律法规的处罚。特此确认。

20 ． ． ．

유학생 본인 留学生本人 (서명 签名)

* 2부 작성 후 교육기관 및 재외공관에 각각 제출
　本确认书需要一式两份。一份交拟入学大学，一份交韩国驻外使领馆。